



KANAZAWA UNIVERSITY LIBRARY GUIDE



■ CENTRAL LIBRARY

〒920-1192 Kakuma-machi, Kanazawa city TEL:076-264-5211
✉etsuran@adm.kanazawa-u.ac.jp

■ NATURAL SCIENCE and TECHNOLOGY LIBRARY

〒920-1192 Kakuma-machi, Kanazawa city TEL:076-264-6554
✉nst-lib@adm.kanazawa-u.ac.jp

■ MEDICAL LIBRARY

〒920-8640 Takaramachi 13-1, Kanazawa city TEL:076-265-2141
✉igakusv@adm.kanazawa-u.ac.jp

■ HEALTH SCIENCE LIBRARY

〒920-0942 Kodatsuno 5-11-80, Kanazawa city TEL:076-265-2518
✉htosho@adm.kanazawa-u.ac.jp

<http://library.kanazawa-u.ac.jp/>



Library Website

GENERAL RULES

【Loan/Renewal procedure】

Loans and renewals may be carried out via a self-check machine with a student card or a staff card.

- * You must borrow and return the following materials at the Service Desk.
 - 1) unbound Journals, 2) audio-visual materials, 3) materials with supplements
- * Renewals can be carried out via the library online service.
- * Use only inside the library those materials such as journal and newspaper's latest issue, reference book, and video materials not allowed to take out from the library.



Self-check machine

【Return procedure】

Return procedure may be carried out via a self-check machine. When the library is closed, return the books through the book post located at the entrance .

- * Unbound Journals, audio-visual materials, materials with supplements, etc. must be returned at the Service Desk where the loan was made.
- * Other materials beside unbound Journals, audio-visual materials, materials with supplements, etc. can be returned through any service desk.

⚠️ * Delay penalty regulation: loans are suspended for as many days delayed returning a book.



Don't Write Anything

【Compensations】

A compensation will be required to pay for stained or lost books.

【Copy of materials】

When you use the self-service copy machine in the library, please comply with the Copyright Laws.

	Central Lib.	NST Lib.	Medical Lib.	Health sci. Lib.
Prepaid copy machine	○	○	○	○
Coin copy machine	○	○	○	×

Prepaid cards are sold in Kanazawa Univ. Co-op.

【Use of facilities】

Reservation via the library's online service is required prior to using group studios or private rooms of each library.

- * Please consult with the staff members at the Service Desk for using other spaces within the library.

What can I do if I don't know how to use the library or how to search for materials?

Please inquire at the Service Desk.

- * Visit the "Use Guideline" or "Frequently asked questions (FAQ)" at each library's website.
- * Through the Service Desk, we receive any request to hold articles search methods explanatory meetings and group orientations for seminars. Please visit also our library website " News & Events".

Use of computers and printers

You can access Microsoft Office and Internet using the computers equipped in our library. A Network ID (issued by the Information Media Center) is required.

An Acanthus printer is available. (In order to use the printer, charge the student card with electronic money and pay with it).

- * As a KAINS-WiFi access point is installed in the library, you can use wi-fi for your personal computer or a mobile terminal device.

General rules in each library

- Number of items to borrow and renewal of loan period

- Stack and Storage usage

- * Suspended library account holders cannot be able to do a renewal.
- * Renewal of journal and newspaper cannot be carried out
- * You cannot renew if another user has made a reservation for your borrowed materials.

■ Central Library

Material type	Loan period	Item	Renewal is :
Books	21days	10 items in total	allowed twice.
Journal or Newspaper	3days		not allowed
Audio-visual Materials	21days		allowed twice.

* Stack and Storage access hours: 9:00~30 minutes before library closing. Registration at the Service Desk is needed prior to entering the storage.

■ Natural Science and Technology Library

Material type	Loan period	Item	Renewal is :
Books	21days	10 items in total	allowed twice.
Journal or Newspaper	3days		not allowed
Audio-visual Materials	21days		allowed twice.

* You have to do a registration on the appropriate computer in front of the Service Desk prior to borrowing the materials from the automatic storage system

■ Medical Library

Material type	Loan period	Item	Renewal is :
Books	14days	5 items	allowed once.
Bound Journals	7days	6 items	not allowed
Unbound Journals	Next day	3 items	not allowed
Audio-visual Materials	7days	2 items	allowed once.

■ Health Science Library

Material type	Loan period	Item	Renewal is :
Books	14days	6 items	allowed once.
Bound Journals	7days	3 items	not allowed
Unbound Journals	Next day	3 items	not allowed
Audio-visual Materials	7days	3 items	allowed once.

Central Library Facilities and Services

■ Learning Commons

A chatting allowed space that fosters a varied and active learning style and group learning activities by using PC and library materials.

3rd floor

- ① **Open Studio:** A space that allows a learning style suitable to you with whiteboards, projectors, moveable desks and chairs that can be freely used. [Reservation of some seats is allowed]
- ② **Open Studio II:** can be used just as the Open Studio. [Reservation is allowed]
- ③ **Global Communication Studio:** A room that enables Japanese and international students to engage in daily communication. Here, you can meet with a Learning Concierge for International Students (LeCIS) who offers academic support to international students, and find reference books and journals for studying abroad or learning a international language. [Reservation of some seats is allowed]
- ④⑤ **Group Studio A/B:** A room for group learning activities such as seminars, etc. Studio A : 8 seats / Studio B : 6 seats [Reservation is required]
- ⑥ **Polaris Studio:** A room for a small number of people supporting learning activity. [Reservation of some seats is allowed]

2nd floor

- ⑦ **Book Lounge:** A space that permits you to study at ease while taking a snack. Casual activities such as Biblio battle, Science-café, etc. can be held in those spaces equipped with a ceiling projector and a screen. [Reservation of some seats is allowed]
- ⑧ **Honwa Café:** is a café in the Book Lounge. Business hours: weekdays from 9:30 to 19:00. (Closed on Saturdays, Sundays, national holidays and School Breaks)
- ⑨ **Gallery α:** An exhibition space in the Book Lounge. Posters, panels, paintings, pictures, etc. are allowed. It is also possible to use this space for club presentations. [Reservation is required]
- ⑩ **Multimedia Corner:** A booth for browsing owned by the library audio-visual materials such as DVDs and CDs.
- ⑪ **Info-square:** is an access point to the information. There are PCs for searching OPAC plus, for accessing website, for searching CD-ROM.

■ Other facilities

- ⑫ **AV Room:** A room theater equipped with a ceiling projector and a screen. 66 seats [Reservation is required]
- ⑬ **Micro-materials Room:** Microfilms and microfiches owned by the library are placed here. [Reservation is required]

■ Learning Support

Learning Adviser (LA) : They are graduate students and undergraduate students enrolled in this university, employed by the library to give to other students, academic support such as report writing, learning methods, how to use library, etc. They are available on weekday afternoons at Learning Commons.

Learning Concierge for International Students (LeCIS) : They are international students (graduate students, etc.) enrolled in this university, employed as LeCIS to give academic support to other international students. They are available on weekday afternoons at Global Communication Studio.

Academic support consultation: A faculty staff of Institute of Liberal Arts and Science gives, academic support such as report writing, learning methods, etc. through meetings at the Learning Commons.

Training courses and orientations: Training courses about how to write reports, how to collect material resources, etc. and orientations for international students are held several times per year, sponsored by our library.

Reference Services :

In the service counter, we accept the reference questions about the article search and various matters investigation at any time.

■ Index of materials owned by the library

The Central Library holds materials divided in the following areas. Please see floor maps:

1 Books:

General books / New arrival books / Reference books / Yearbooks / Large-sized books / GS curriculum books / EU documents / Pocket-sized books / Materials for Job-hunting / Materials for international students / Language qualification / Academic support books / Hokuriku Bank books

2 Journals:

New arrival journals / Japanese journals / Non-Japanese journals

3 Newspapers:

Newspapers (kept for 6 months) / Reduced-sized editions

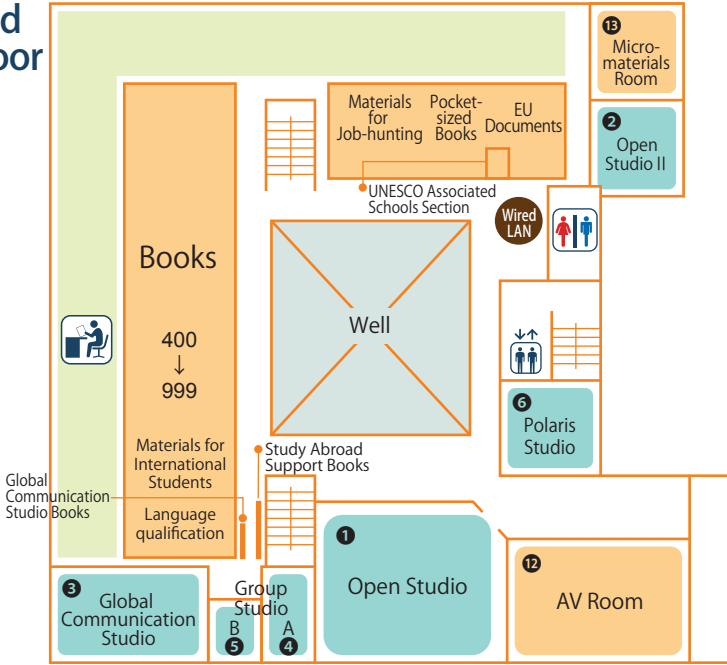
4 Microfilms and Microfiches:

application is required prior usage

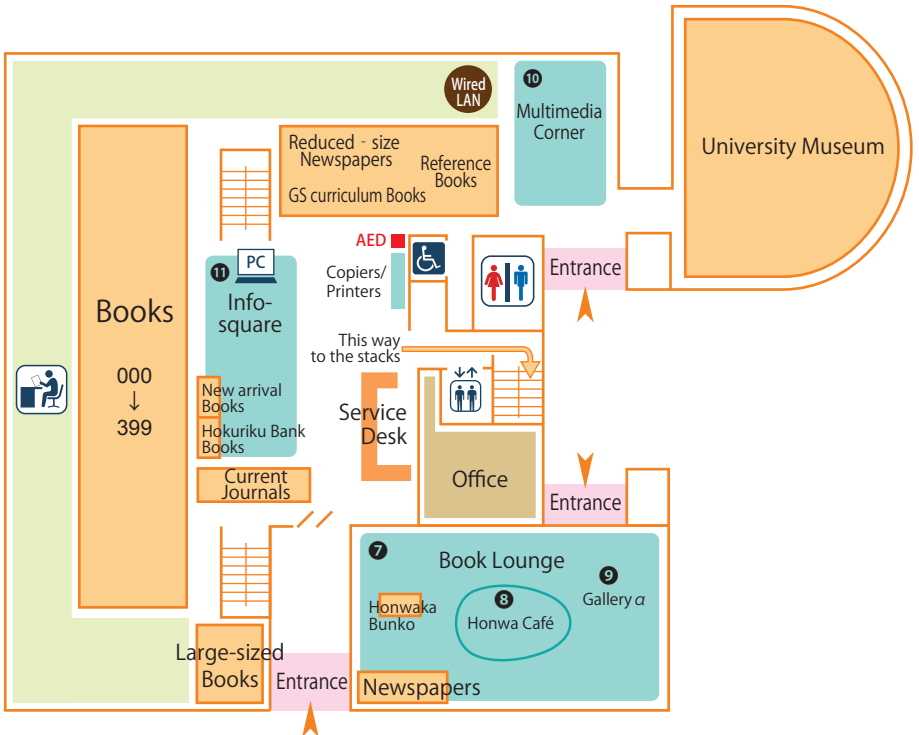
5 Rare books:

application is required prior usage

3rd floor

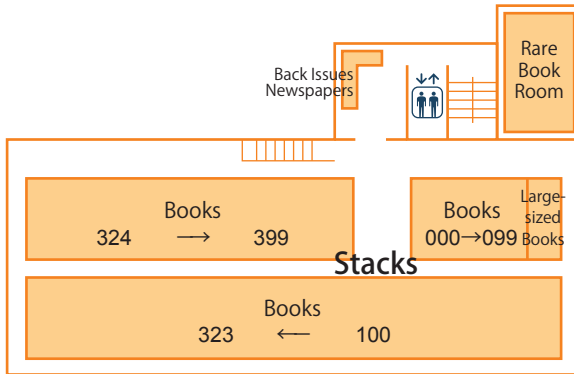


2nd floor

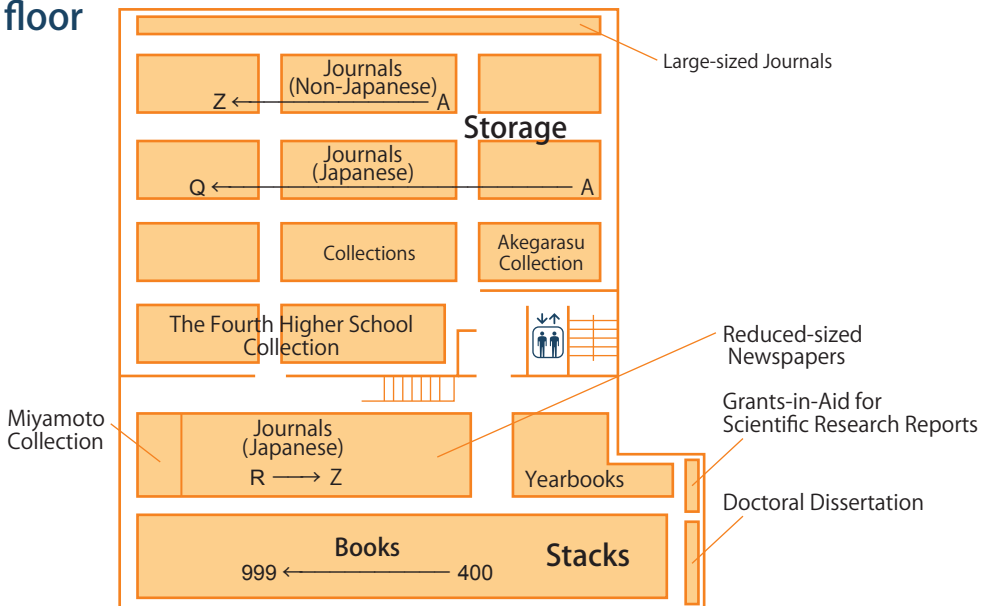


1st floor

* When you want to use the stacks and the storage, please take a procedure in the Service Desk.



Basement floor



The library has the following special collections in the stacks and the storage.

The Fourth Higher School Coll., Ishikawa Normal School Coll., Akegarasu Coll., Atoji Coll., Ida Coll., Urai Coll., Kaneto Coll., Kishi Coll., Komai Coll., Suzuki Coll., Tsingtau Coll., Hojo Coll., Yowado Coll., Miyamoto Coll., Wada Coll.

* You cannot borrow books bound in Japanese and Chinese style. Please use them in the library.

Library website

金沢大学附属図書館 Kanazawa University Library

総合案内 Index

サイト内検索

- 交通アクセス
- お問い合わせ
- 学外の方へ
- 館内マップ
- 開館カレンダー
- English



金沢大学 Kanazawa University



総合案内 4つの図書館・室 利用案内 資料を探す・使う 施設を使う ラーニング・サポート

図書館オンラインサービス Library Online Service

ログイン (日本語)
login (English)

利用状況確認 / 購入希望
複写・貸借依頼 / 施設予約 等

おすすめの図書
Recommended Books

図書館について
About Our Library

Link

- アカサノス・ポータル
- 総合メディア基盤センター
- 資料館
- ヴァーチャル・ミュージアム

外部Link

金沢大学附属図書館・資料館友の会

OPAC plus 金沢大学の蔵書を探す Library Catalog

キーワードを入力 Search

電子ジャーナル E-Journals データベース KURA(機関リポジトリ)

お知らせ News

- 2017/03/14 (3/21-3/27)中央図書館
- 2017/02/21 【募集 中】附属図書館
- 2017/02/09 「こたま」第191号を
- 2017/02/07 「歴史的音源サービ
- 2017/01/16 春の長期貸出 / Long-Term Borrowing in Spring Season **自然科学**
- 2017/01/16 (1/20-3/22)春季長期貸出サービス / Long-Term Borrowing in Spring Season **中央**
- 2016/05/25 平成29年度以降のWeb of Scienceの購入中止について **全部**

→過去のお知らせ・イベント

イベント Events

- 2017/01/11 【金大生のための読書案内】古畑肇先生「感性を磨く昭和の名作文庫、視野を広げる平成の秀作新書」**自然科学**
- 2017/01/05 【金大生のための読書案内】西脇かり先生「本は別世界への扉」**医学**
- 2017/01/04 【金大生のための読書案内】福土圭介先生「大学生小説」**中央**

→過去のお知らせ・イベント

Library website is an entrance to the library services, User's Guide, event information, etc.

Library Online Service

login (English)

Login using Kanazawa University ID!
Provided services after login:

- Book purchasing** **Faculty members**
Purchasing books by using a research budget.
Detail information: →Kindly referring to [for faculty member] section on Library website
- Budget estimation services** **Faculty members**
Library will provide a service of budget estimation.
- ILL: Inter Library Loan services** **Students** **Faculty members**
You are able to borrow books or order photocopies from a laboratory/research room, branch library, or another university library.
- Book borrowing status and availability check** **Students** **Faculty members**
You are able to check the status of your borrowed materials, and renew the loan period of them.
- Use of facilities and making reservations** **Students** **Faculty members**
You can reserve some facilities in the Central Library, NST Library and Medical Library.
- Purchase Requests** **Students** **Faculty members**
You can have a book request to be placed in the Library.

OPAC plus

- You can search:
 - *The collection of Kanazawa University Library (Books, journals, and audio-visual materials)
 - *Title of eBooks and electronic journals
 - *Documents on KURA (Kanazawa University Repository for Academic Resources). Academic documents that are written by the academic members of Kanazawa University
- Reservation service prior borrowing the materials is provided in the online service. Borrowing the books outside the Kanazawa University will be directed the page of Article/Book Request thru Inter-Library (ILL) Loan.

Acanthus Portal

- Services provided on the Acanthus Portal
- My bookshelf: list of books you borrowed before
 - Registering and editing the address, phone number, and e-mail address
 - Link to the library online service

Library Hours

Keep good manners in the library

Central Library

In Session	Weekdays*	8:45-22:00
	Saturday/Sunday	9:00-17:00
	National Holiday	Closed
School Breaks	Weekdays	8:45-17:00
	Saturday/Sunday	Closed

* Early-bird service on weekdays is started from 8:30 (only Book Lounge), the service desk will be opened from 9:00.



No Drinks without Lid



No Eating



No Smoking



No Talking



Keep Your Voice Quiet

Natural Science and Technology Library

In Session	Weekdays	8:45-22:00
	Saturday/Sunday	10:00-17:00
	National Holiday	Closed (except on examination term)
School Breaks	Weekdays	8:45-17:00
	Saturday/Sunday	Closed

Medical Library

In Session	Weekdays	8:30-22:00
	Saturday	10:00-16:00
	Sunday/National Holiday	Closed
School Breaks	Weekdays	8:30-17:00
	Saturday	10:00-16:00
	Sunday/National Holiday	Closed

Health Science Library

In Session	Weekdays	8:45-22:00
	Saturday	10:00-17:00
	Sunday / National Holiday	Closed
School Breaks	Weekdays	8:45-17:00
	Sat./Sun./National Holiday	Closed

Temporary closing may be applied. Kindly referring to a poster in library or website for detail information.