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# How to submit to F1000 Japan Institutional Gateway

2026 Version 1.8

F1000 is an Open Research brand under Taylor & Francis

Taylor & Francis AI tool is used to translate this manual.




F1000 Publish – Review – Curate model

Open Science in the Age of Generative AI
An open research model with maximum transparency in the peer review process

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# New publication option for researchers based in Japan

**Voice of Researchers**

…I want to improve the quality of my paper by receiving open peer review.

… The peer review process is open. I can see who  the reviewers are and it is not AI!

… I want to share my research internationally even with a Japanese-language paper (Japanese articles can be Indexed in Scopus when passing peer review).

… I want to publish papers in emerging and interdisciplinary fields that don't fit within existing journals.



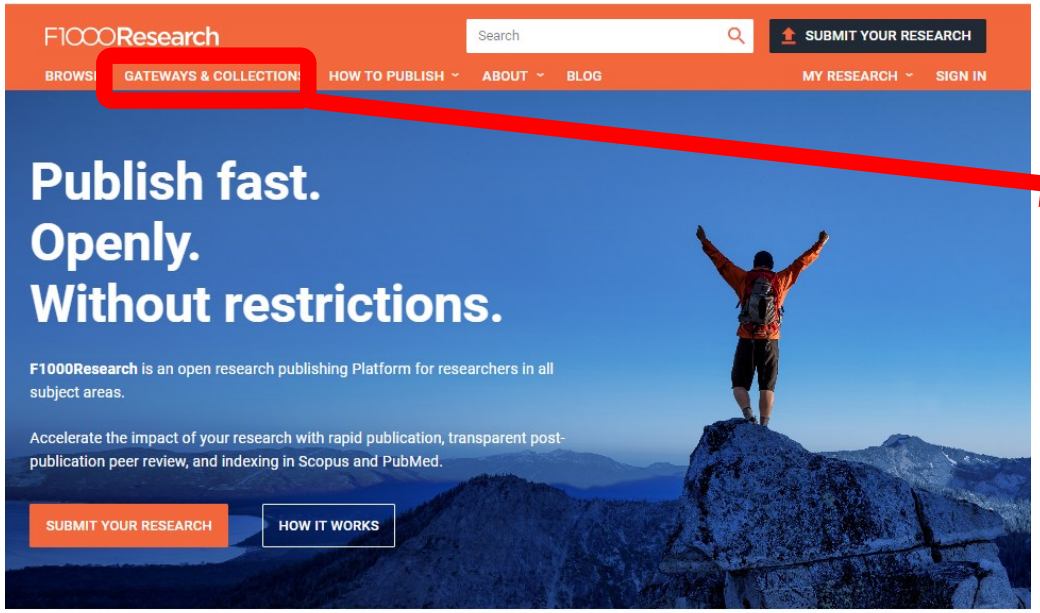

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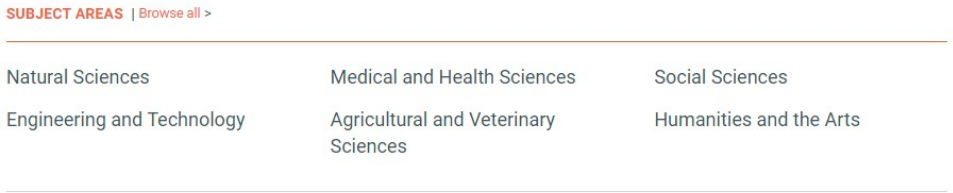
Before We start

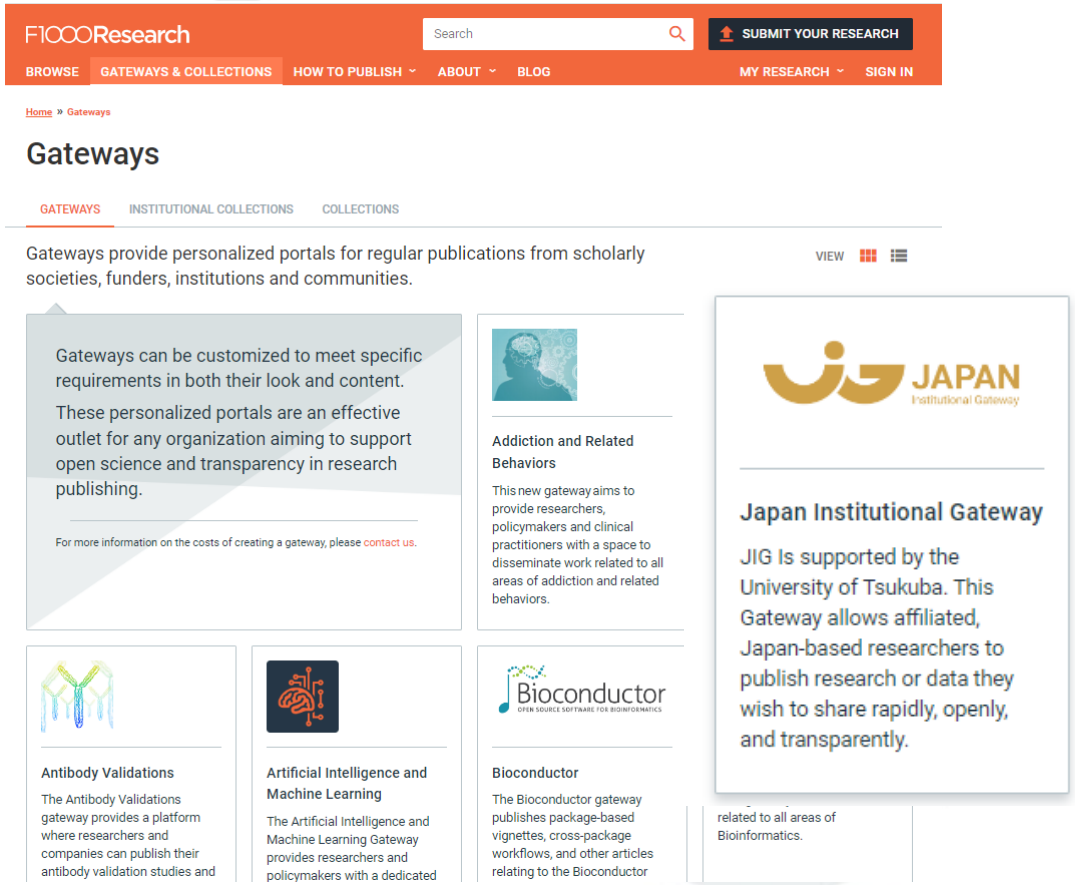
The Japan Institutional Gateway is hosted on the F1000 Research platform. Like a journal, F1000 Research has an ISSN.

https://f1000research.com/

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Before submitting, please make sure you fully understand the F1000Research publishing model.

Open data
Open Access
Open Peer review

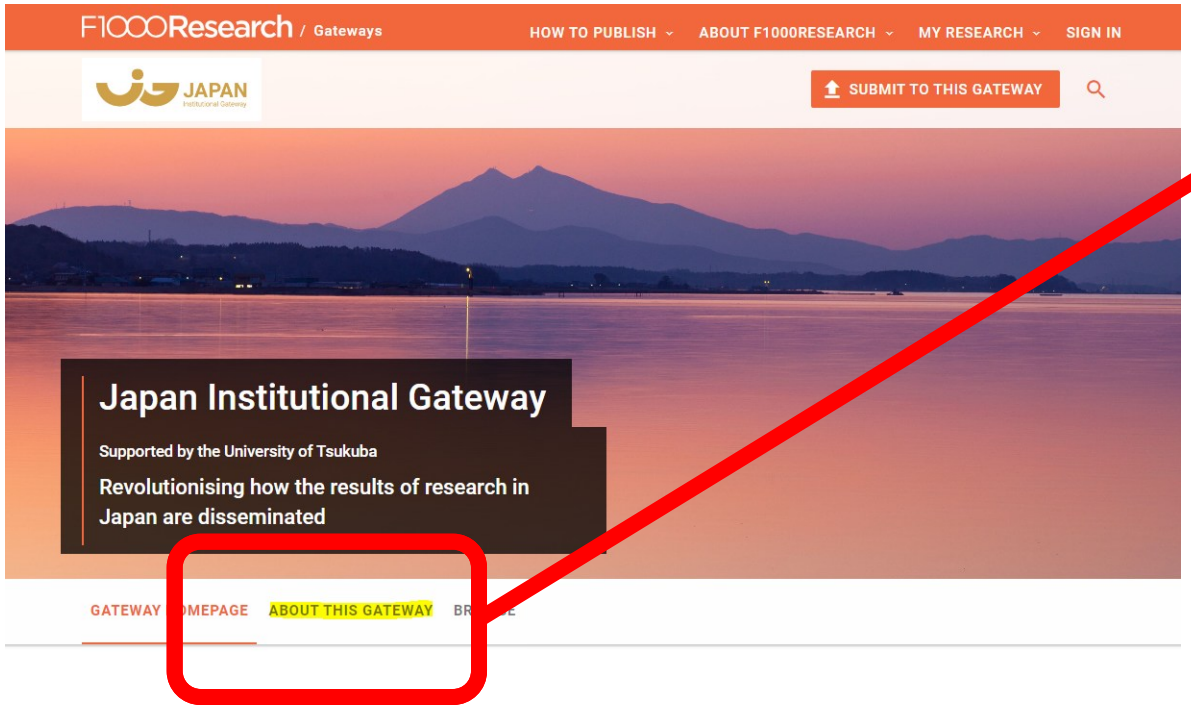
Submission

# Let's visit the site first.

Please check the submission guidelines on the site. You can choose Japanese or English.

https://f1000research.com/japan-institutional-gateway

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**① Go to JIG website**
**②Click ABOUT THIS GATEWAY**
**③Please read HOW TO PUBLISH section.**

Please refer to the submission guidelines on the website, along with this document, which covers the F1000 publishing model, the Open Peer Review process, and how to carry out Open Data.

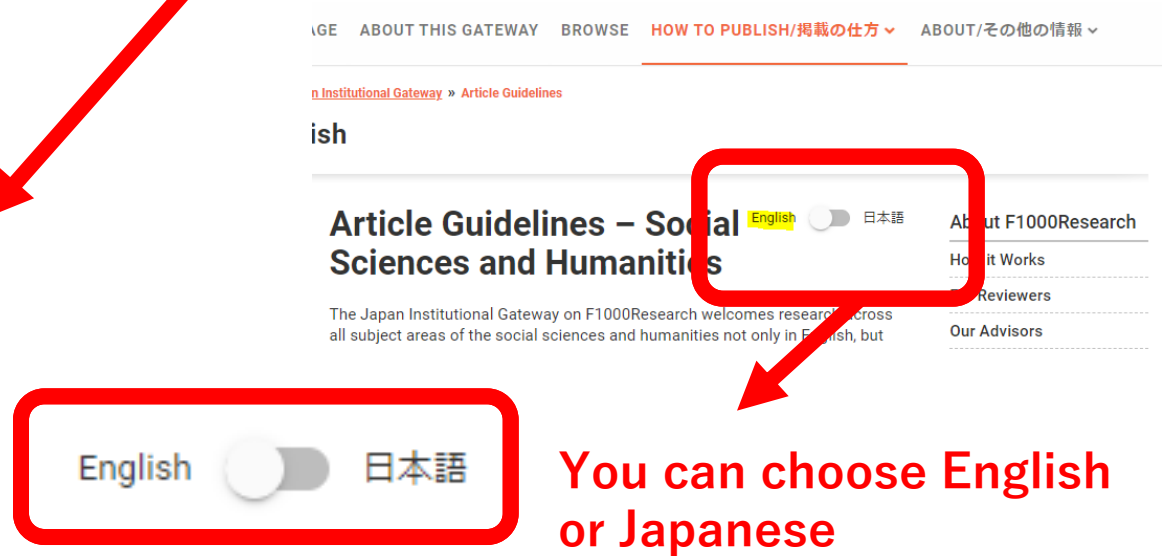
Submission

# Check the GUIDELINE first

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Please read HOW TO PUBLISH section.




English 日本語

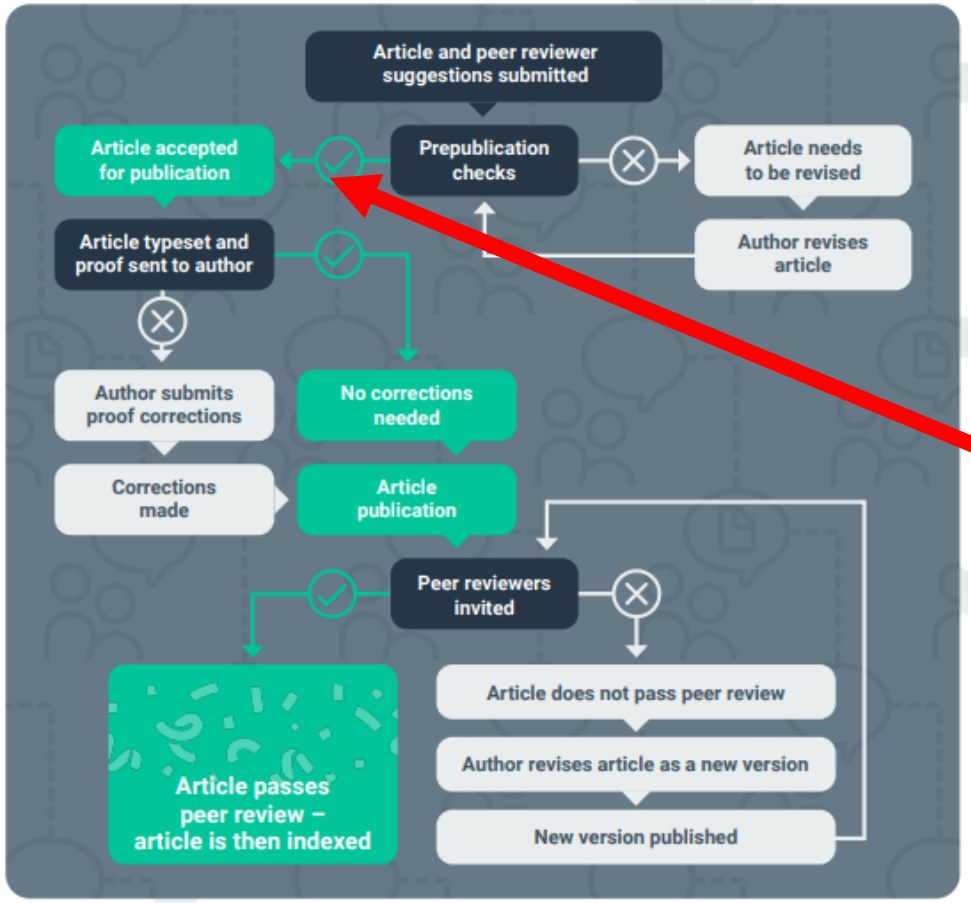
You can choose English or Japanese

Submission

# Overall Submission Flow and APC Billing Timing

The APC is billed after the pre-publication check passes — that is, right before the publication of Version 1.

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At F1000Research, every version of an article—from Version 1 (after passing the pre-publication check) through to the final version—is assigned a DOI, and all versions are published.

The APC is billed immediately after the article passes the pre-publication check.
In traditional journal publishing, billing typically occurs after the article is accepted following peer review.
At F1000Research, however, "Acceptance" refers specifically to passing the prepublication check before Version 1 is published.

The APC invoice is triggered as soon as the prepublication check is passed.

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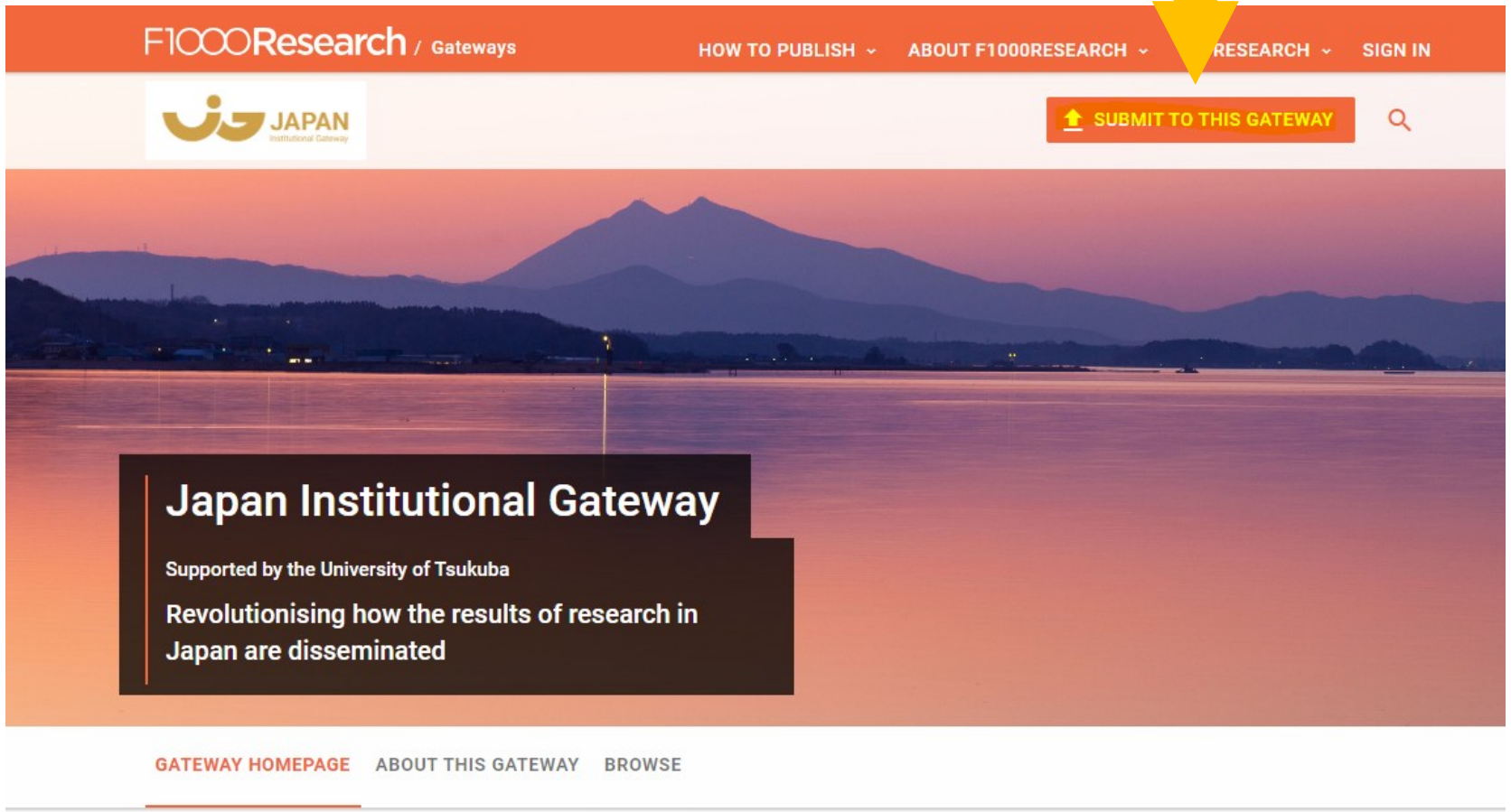
# Step by Step
# JIG Submission Procedure
# Pre-publication Check

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# Submission

Actual Submission Screen
Click the button indicated by the yellow arrow labeled "SUBMIT TO THIS GATEWAY."

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# Submission

Read the items that must be confirmed before submission, then click "SUBMIT A NEW ARTICLE."

JAPAN Institutional Gateway




GATEWAY HOMEPAGE | ABOUT THIS GATEWAY | BROWSE | HOW TO PUBLISH/掲載の仕方 | ABOUT/その他の情報

Home » Gateways » Japan Institutional Gateway » Submit Your Research

## Submit your Research

English 日本語

### Articles

Articles are published rapidly as soon as they are accepted, after passing a series of prepublication checks to assess originality, readability, author eligibility, and compliance with F1000Research's policies and ethical guidelines. Peer review by invited experts, suggested by the authors, takes place openly after publication. An article remains published regardless of the reviewers' reports. Articles that pass peer review are indexed in Scopus, PubMed and other bibliographic databases. All published articles are included in Google Scholar, irrespective of peer review status.

Authors are encouraged to respo enly to the peer review reports, which are published with the article, and can publish revised versions of their a at no further cost, if they wish. Read more about F1000Research's peer review model.

See the Article Guidelines for info on about submitting different article types. Track your submissions via My Research.

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**Before you submit an article, please ensure that:**

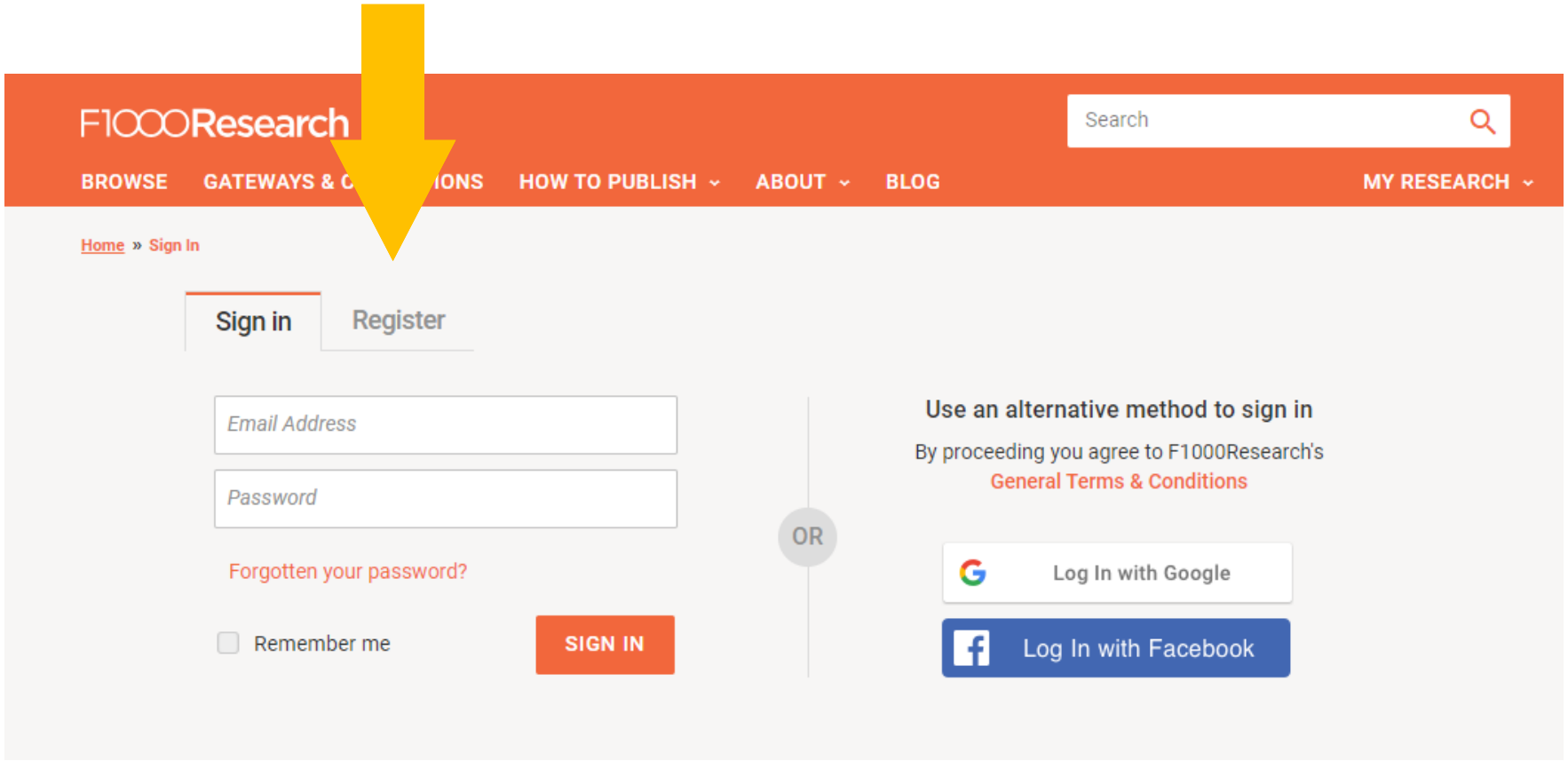
1. **The work is original.** The manuscript (or substantial parts of it) must not have been published previously, or be under consideration or review by another journal. Manuscripts that were previously posted on a preprint server such as ArXiv or BioRxiv are welcome.
2. At least one author is a qualified researcher (according to F1000Research's authorship criteria) and has made a key contribution to the article.
3. The reported study meets all applicable **research and publication standards**. We strongly recommend that you consult our editorial policies for more detail on reporting guidelines and ethical requirements.
4. All **methodological details and relevant data are made available** to allow others to replicate the study, and that the manuscript adheres to **appropriate reporting guidelines** and community standards. For more detail, please see our policies and Data preparation guidelines.
5. All authors have understood F1000Research's policies for article publication and its author-led publishing model, which requires authors to actively suggest suitable peer reviewers for their article until at least 2 reports have been received.
6. Your manuscript includes full **author and affiliation** information, and a conflict of interest statement.
7. You agree to pay any processing charges applicable to this submission. Following submission, we will ask you for the name and email address of the payer, the name of their institution and the country in which they are based. If based in an EU member country, we will also require a VAT registration number.

Submission

## Create an Account

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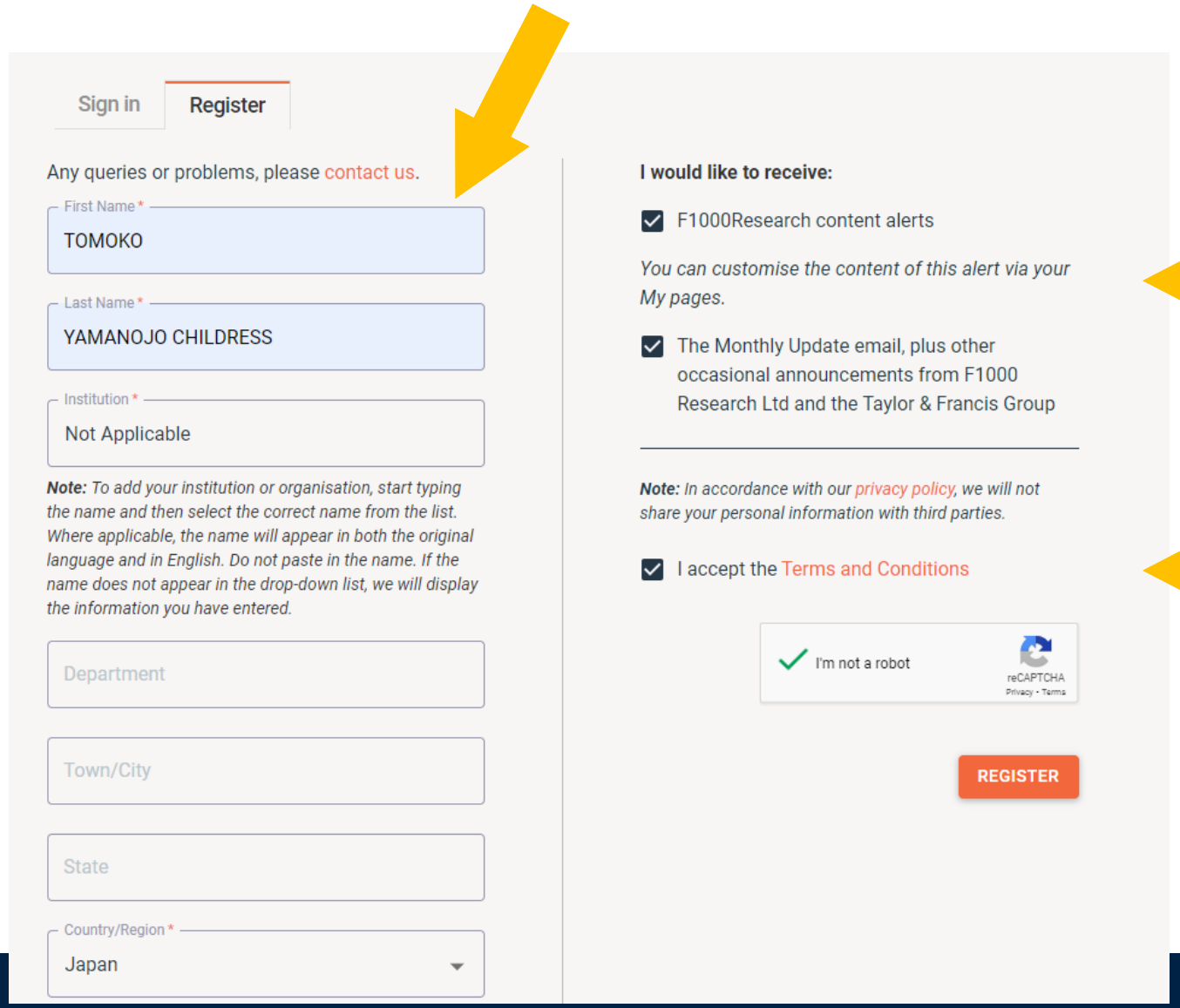
To create a new account, start the registration process from the "Register" tab. If you already have an account, please log in.



# Submission

## Enter the required information, such as your name.

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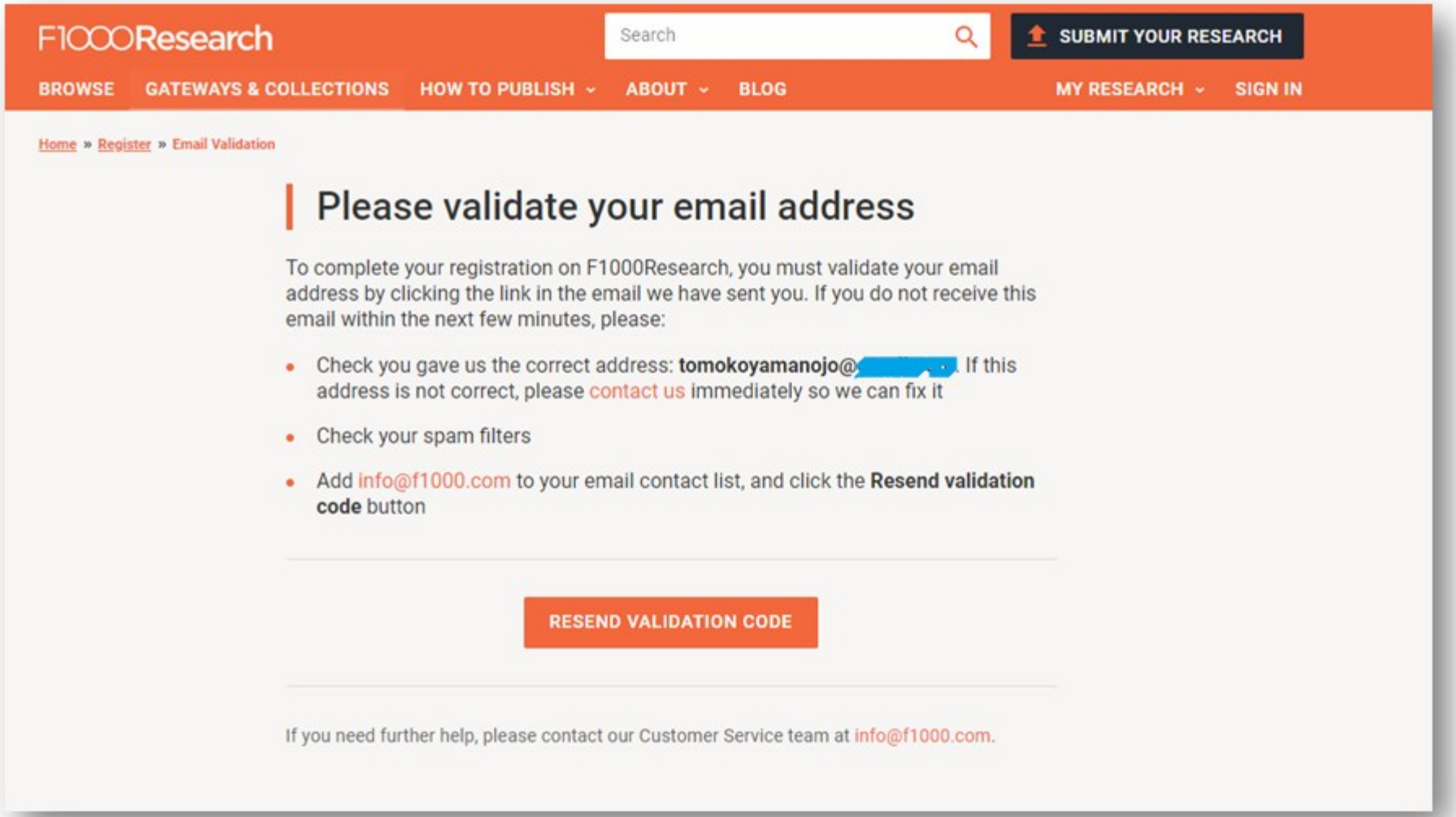

If you would like to receive content alerts or other information, check this box.

Terms and Conditions
Click to confirm once you have reviewed them.

Submission

# A verification email will be sent to your email address.

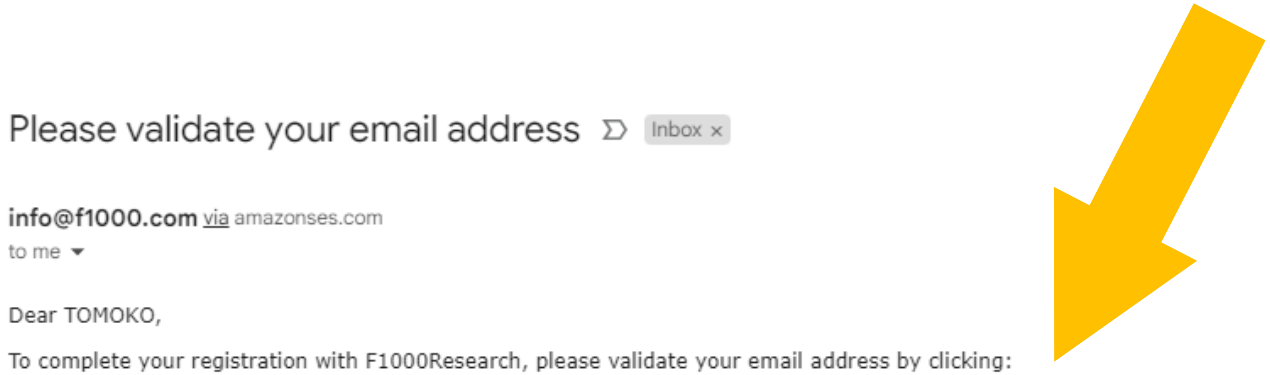
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Submission

**Once you receive the verification email, complete the verification process by clicking the link provided in it.**

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Please validate your email address Inbox ×

**info@f1000.com** via amazonses.com 1:18

to me

Dear TOMOKO,

To complete your registration with F1000Research, please validate your email address by clicking:

https://f1000research.com/register/validation/email?token=1142582&originalPath=/author/submit/new&channel=japan-institutional-gateway

If you have any questions or comments please contact our Customer Service team by email at info@f1000.com.

Best regards,

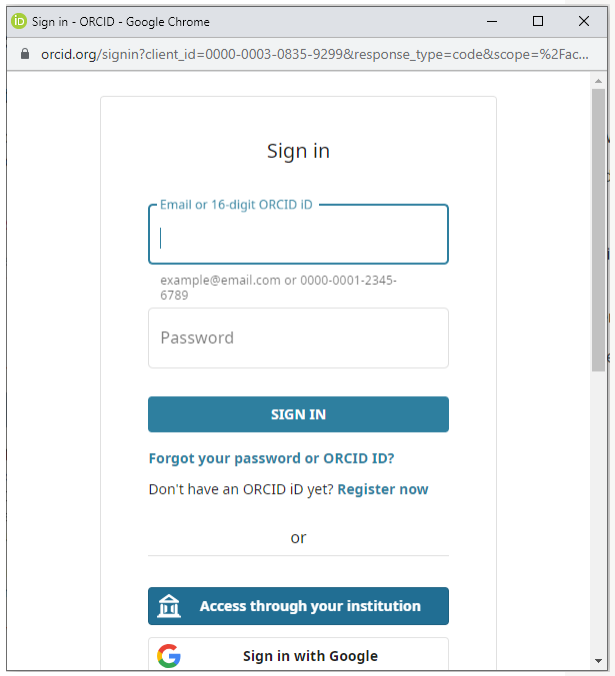
The F1000Research team

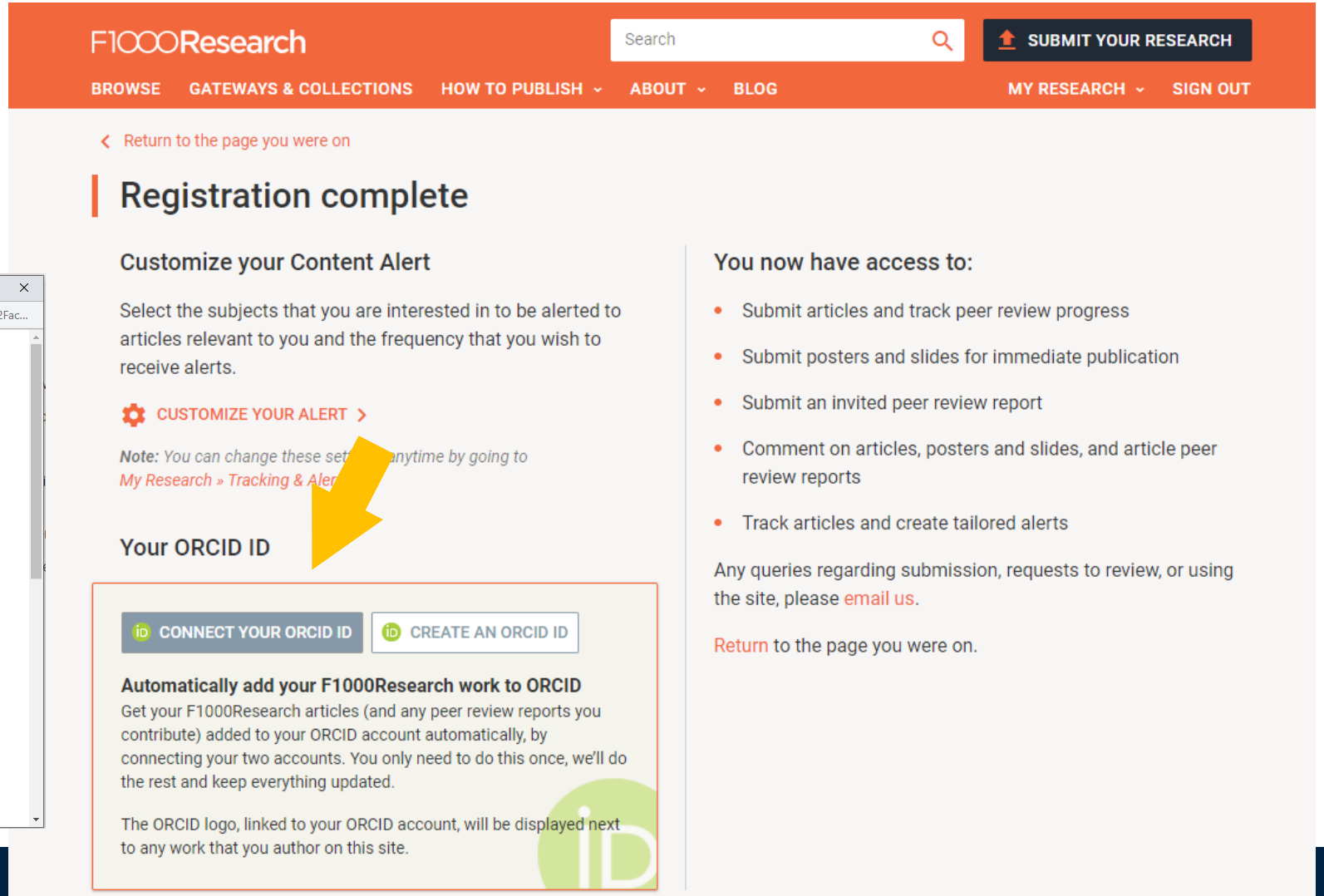
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# Submission

Link your ORCID iD.
If you do not have an ORCID iD, please register for one.

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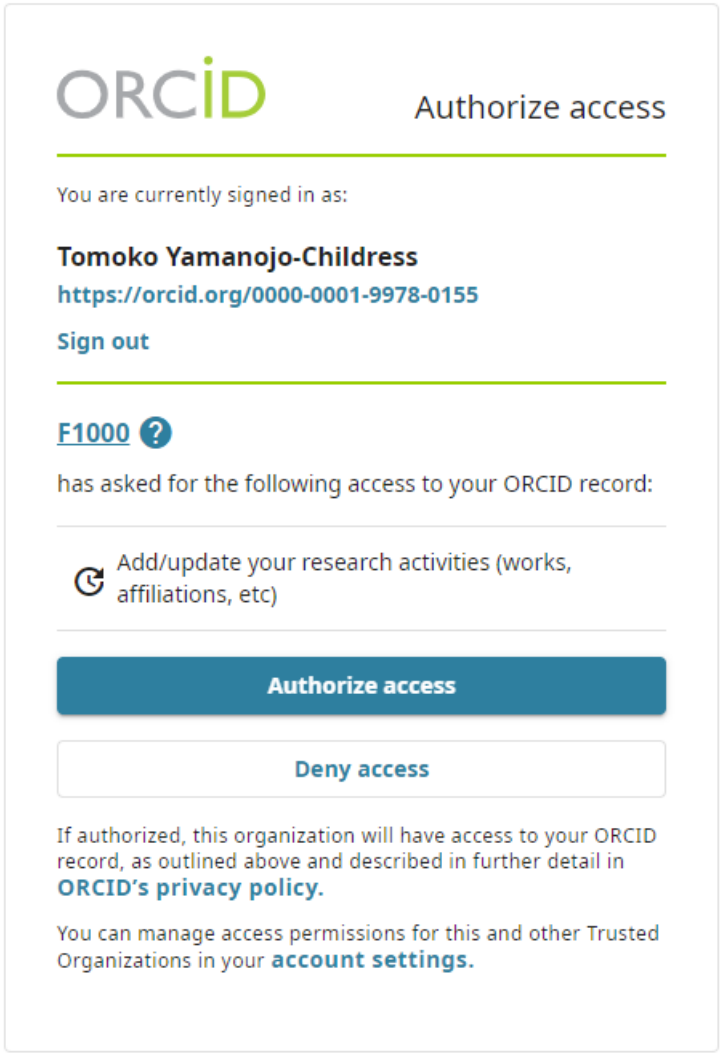


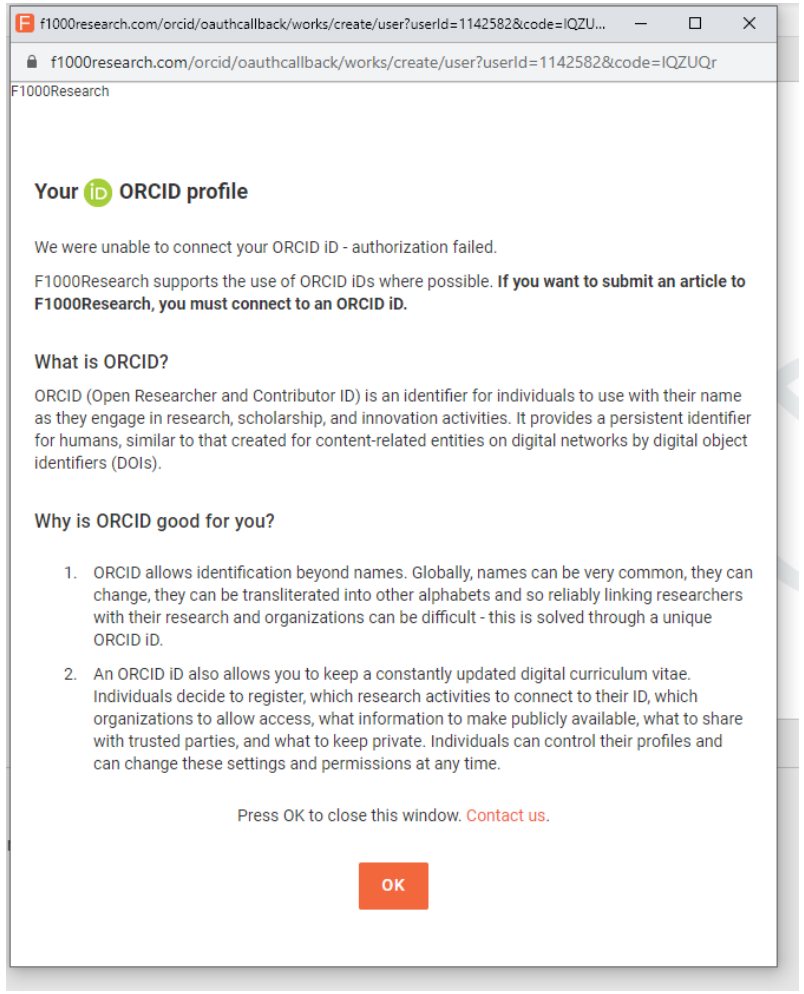



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# Authorize your ORCID iD to link it with F1000.

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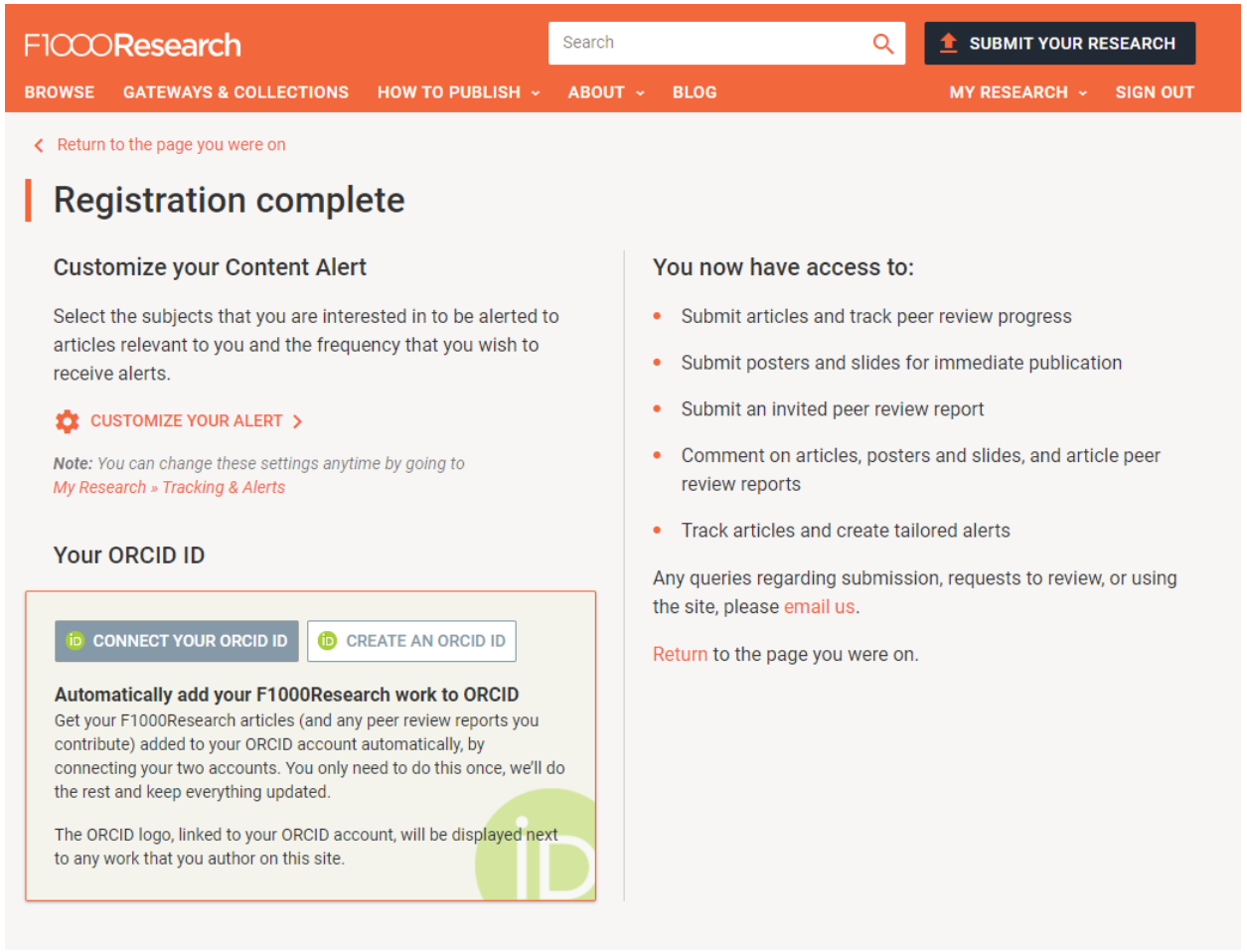


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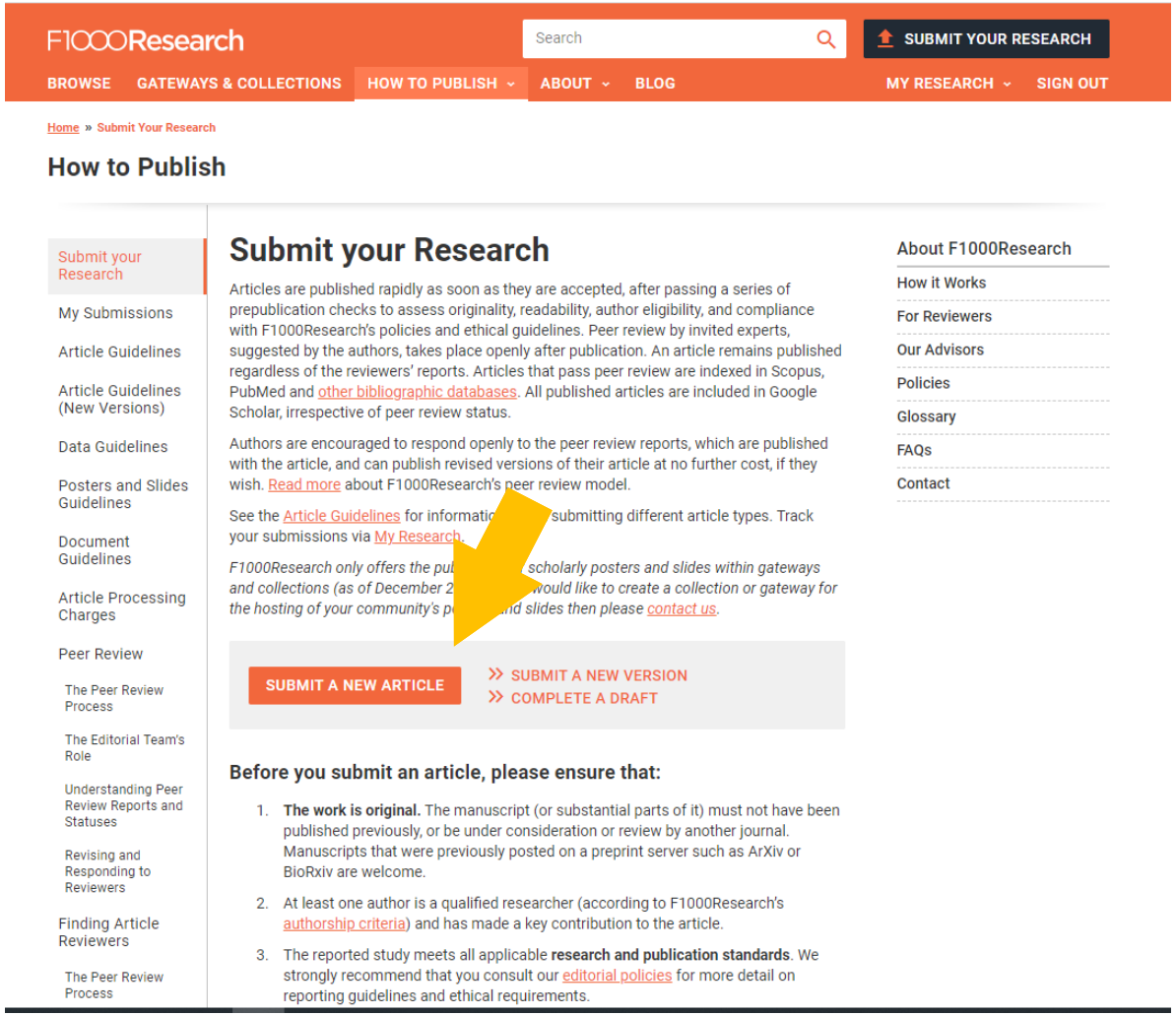
# The registration completion screen will be displayed.



Submission

# Once registration is complete, click "SUBMIT A NEW ARTICLE."

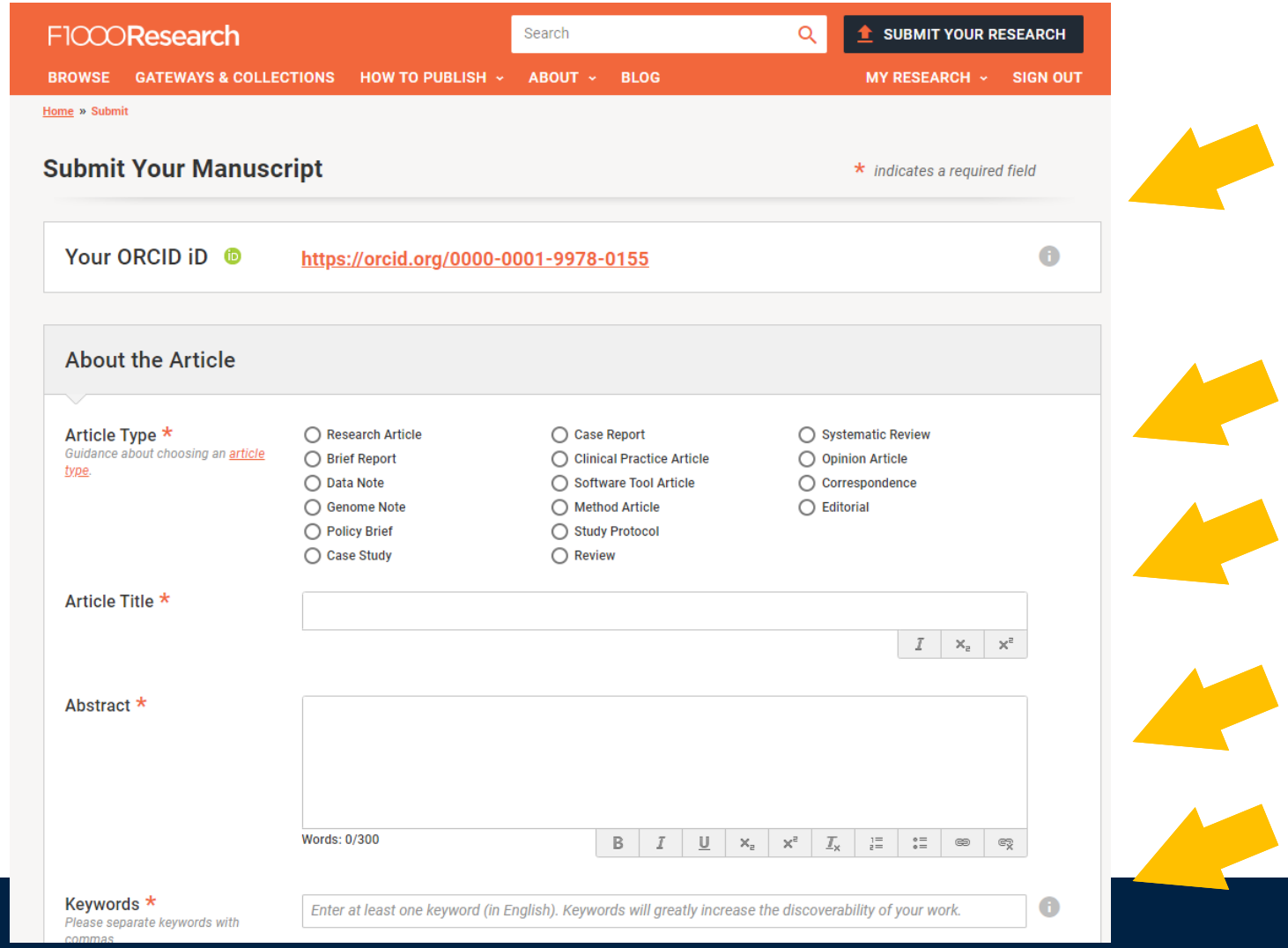
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# Confirm that your ORCID iD is linked, then start entering information from the "Article type" field.

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# Enter the author information, and also select each author's contribution role.

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**Authors** *

*Please list all author names in the form that they should appear on the final publication. You can reorder authors using the arrows icon.*

*Note that anyone not listed here, for example those within a collective, will not be recognised as authors in indexing sites such as PubMed and Scopus.*

TOMOKO | YAMANOJO CHILDRESS

tomoko.yamanojo@informa.com | Corresponding Author

*Author contribution(s)*

We are using the CRediT taxonomy to capture detailed author contributions, to facilitate recognition for all involved.

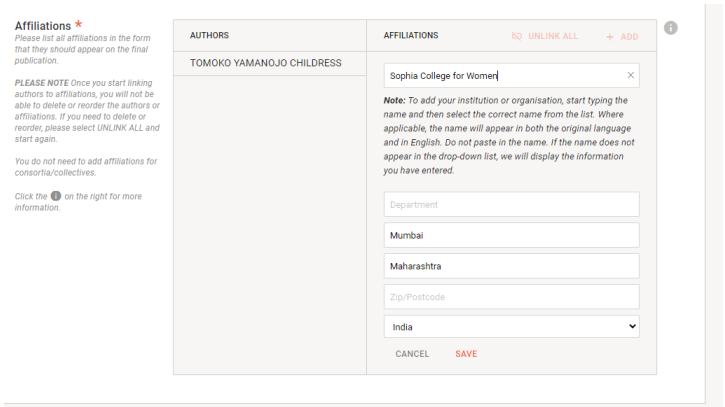
- [ ] Conceptualization
- [x] Data Curation
- [ ] Formal Analysis
- [ ] Funding Acquisition
- [ ] Investigation
- [ ] Methodology
- [ ] Project Administration
- [ ] Resources
- [ ] Software
- [ ] Supervision
- [ ] Validation
- [ ] Visualization
- [ ] Writing – Original Draft Preparation
- [ ] Writing – Review & Editing

SAVE AUTHOR

ADD CO-AUTHOR | + ADD CONSORTIUM / COLLECTIVE

氏名

共著者




所属機関

**Affiliations** *

*Please list all affiliations in the form that they should appear on the final publication.*

***PLEASE NOTE** Once you start linking authors to affiliations, you will not be able to delete or reorder the authors or affiliations. If you need to delete or reorder, please select UNLINK ALL and start again.*

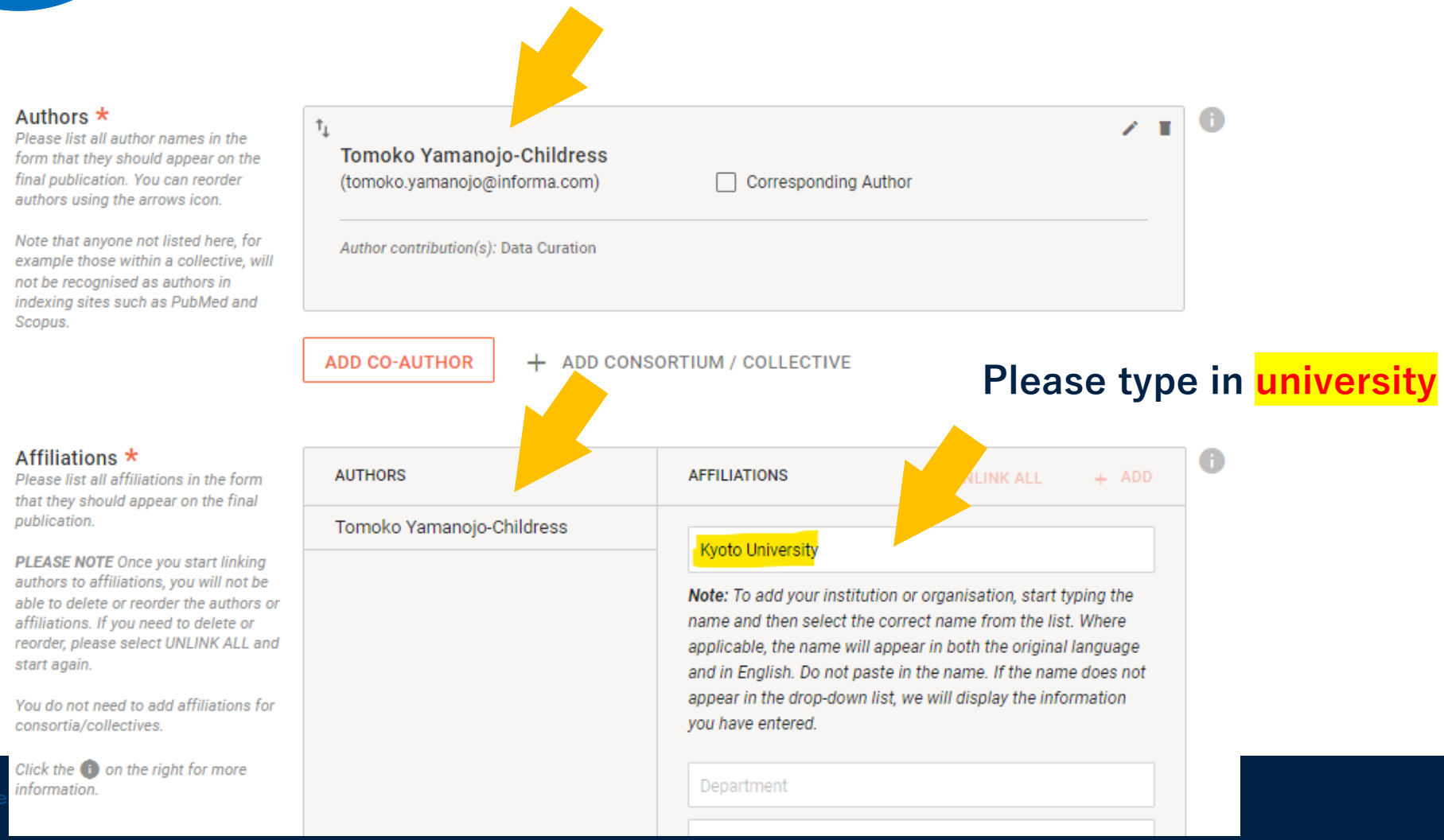
*You do not need to add affiliations for consortia/collectives.*

*Click the on the right for more information.*

| AUTHORS | AFFILIATIONS | UNLINK ALL | + ADD |
|---|---|---|---|
| You have not added any authors | You have not added any affiliations | | |

# Submission

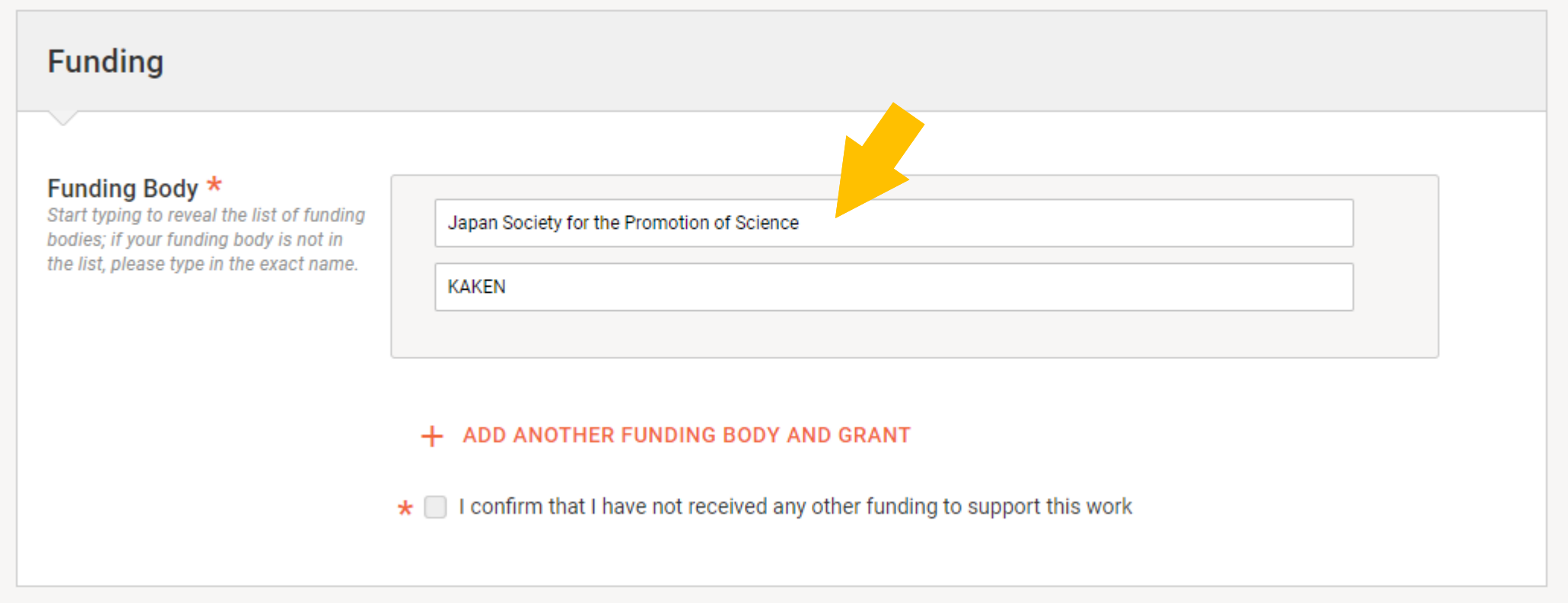
Points to keep in mind when entering author information:
After entering an author's name, save it and confirm that it is properly displayed in the left-hand column before entering the Affiliation.
Note: If you skip this step, it will result in an error.



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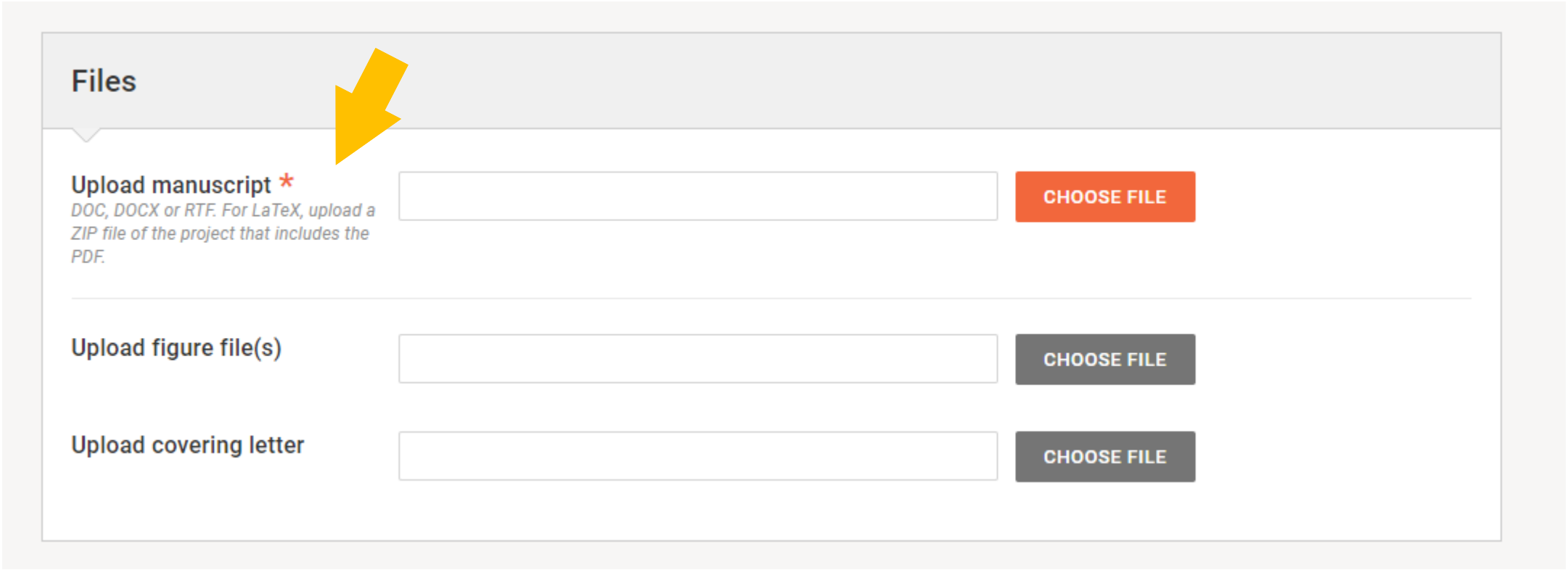
**Enter the funding information.**
The example shown on the screen is for entering a KAKENHI (Japanese Grants-in-Aid for Scientific Research) grant.



# Submission

For file upload: if using LaTeX, upload a zip file that includes the PDF.

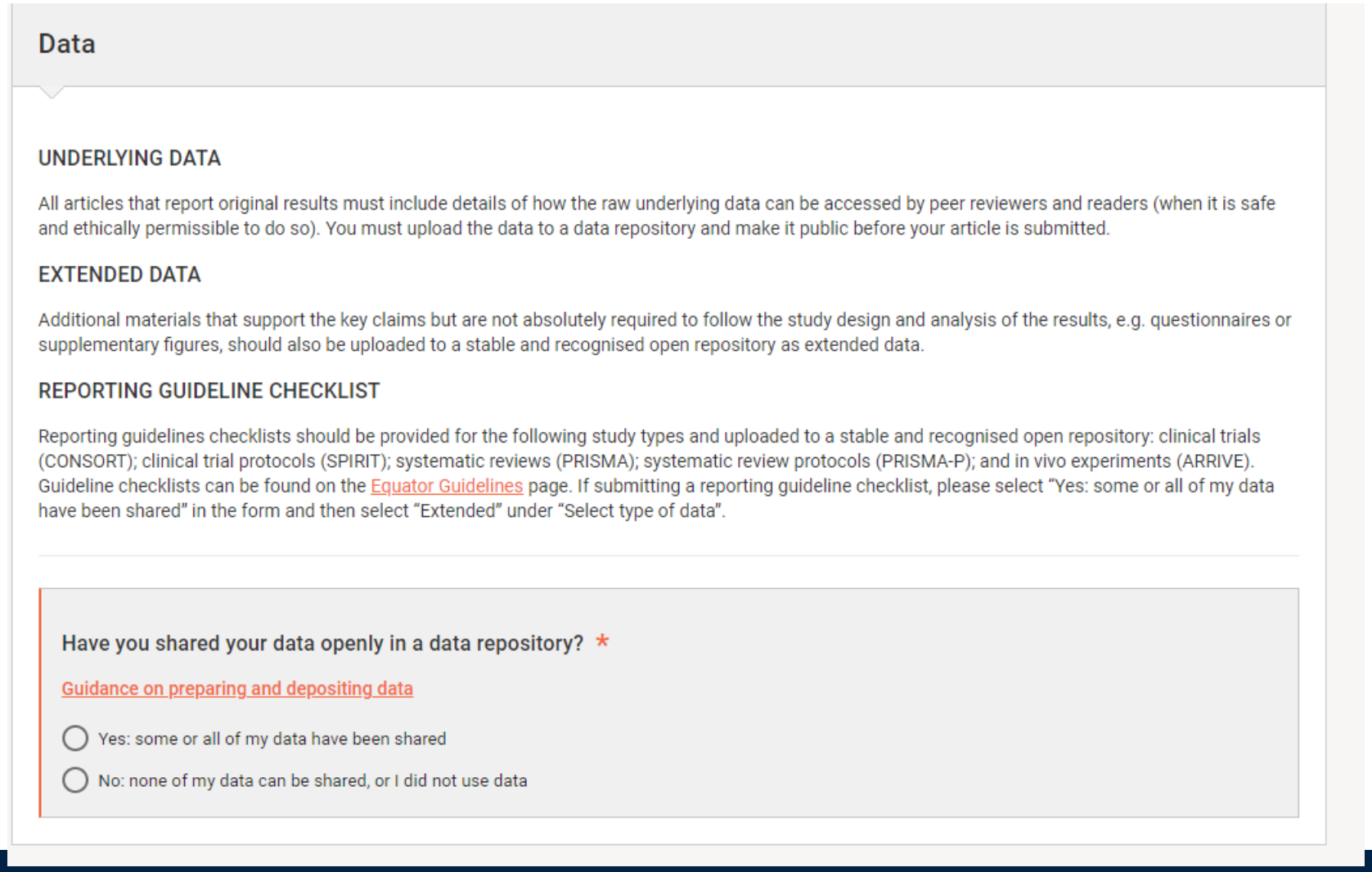
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Submission

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# Check the data: confirm whether the data is set to Open.



Data

UNDERLYING DATA

All articles that report original results must include details of how the raw underlying data can be accessed by peer reviewers and readers (when it is safe and ethically permissible to do so). You must upload the data to a data repository and make it public before your article is submitted.

EXTENDED DATA

Additional materials that support the key claims but are not absolutely required to follow the study design and analysis of the results, e.g. questionnaires or supplementary figures, should also be uploaded to a stable and recognised open repository as extended data.

REPORTING GUIDELINE CHECKLIST

Reporting guidelines checklists should be provided for the following study types and uploaded to a stable and recognised open repository: clinical trials (CONSORT); clinical trial protocols (SPIRIT); systematic reviews (PRISMA); systematic review protocols (PRISMA-P); and in vivo experiments (ARRIVE). Guideline checklists can be found on the Equator Guidelines page. If submitting a reporting guideline checklist, please select "Yes: some or all of my data have been shared" in the form and then select "Extended" under "Select type of data".

Have you shared your data openly in a data repository? *

Guidance on preparing and depositing data

- ◯ Yes: some or all of my data have been shared
- ◯ No: none of my data can be shared, or I did not use data

Submission

# This is the screen that appears when you select "No" for cases where the data cannot be shared, or where there is no data associated with the paper.

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Select the reason why the data cannot be shared.



Please specify the reason(s) for not being able to provide details about the data:

- [x] **No data associated with this article**

  This article is a method, study protocol or clinical practice article, or data is not relevant to the research method, therefore no data are associated with it.

  test

  Words: 1/500

- [ ] **Ethical or security consideration**

  Please include a description of the restrictions on the data and all necessary information required for a reader or reviewer to apply for access to the data and the conditions under which access will be granted.

- [ ] **Data protection issue**

  Please include a description of the restrictions on the data; what, if anything, the Institutional Review Board or equivalent said about data sharing; and, where applicable, all necessary information required for a reader or reviewer to apply for access to the data and the conditions under which access will be granted.

- [ ] **Too large**

  Please include the size of the dataset, a description of what it contains and all necessary information required for a reader or reviewer to access the data, with a description of this process.

- [ ] **Provided by a third party**

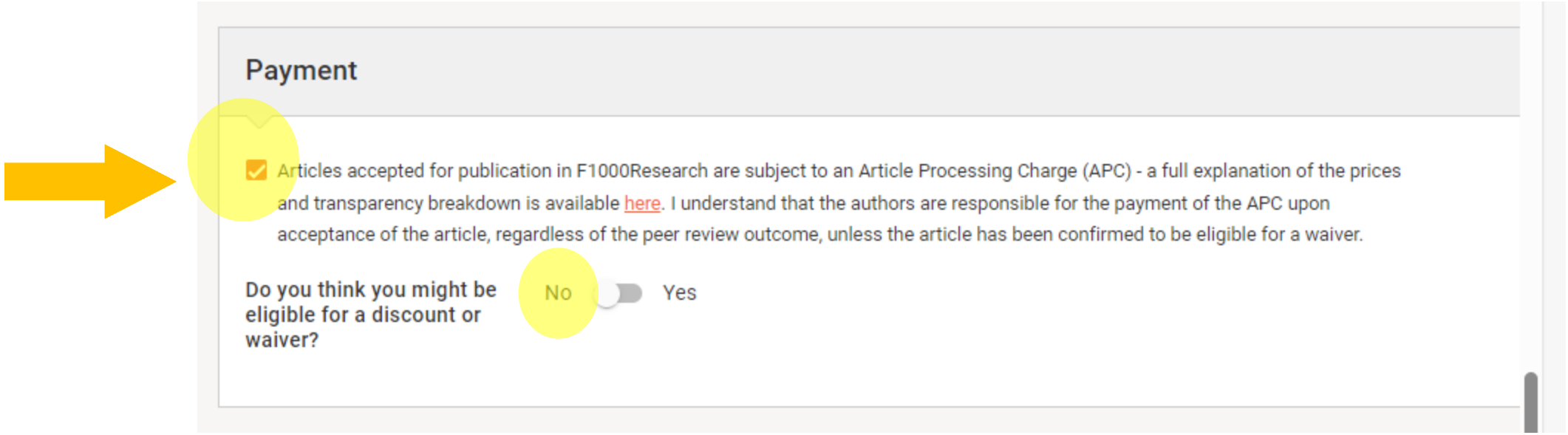
  Please include all necessary information required for a reader or reviewer to access the data by the same means as the authors, as well as any publicly available data that is representative of the analysed dataset that can be used to apply the methodology described in the article.



* [x] I confirm that I understand that failure to share the data underlying my study without a valid reason is likely to result in my article being rejected.

Submission

**Agreement regarding APC payment: depending on the article type, the APC amount is classified into three categories.**



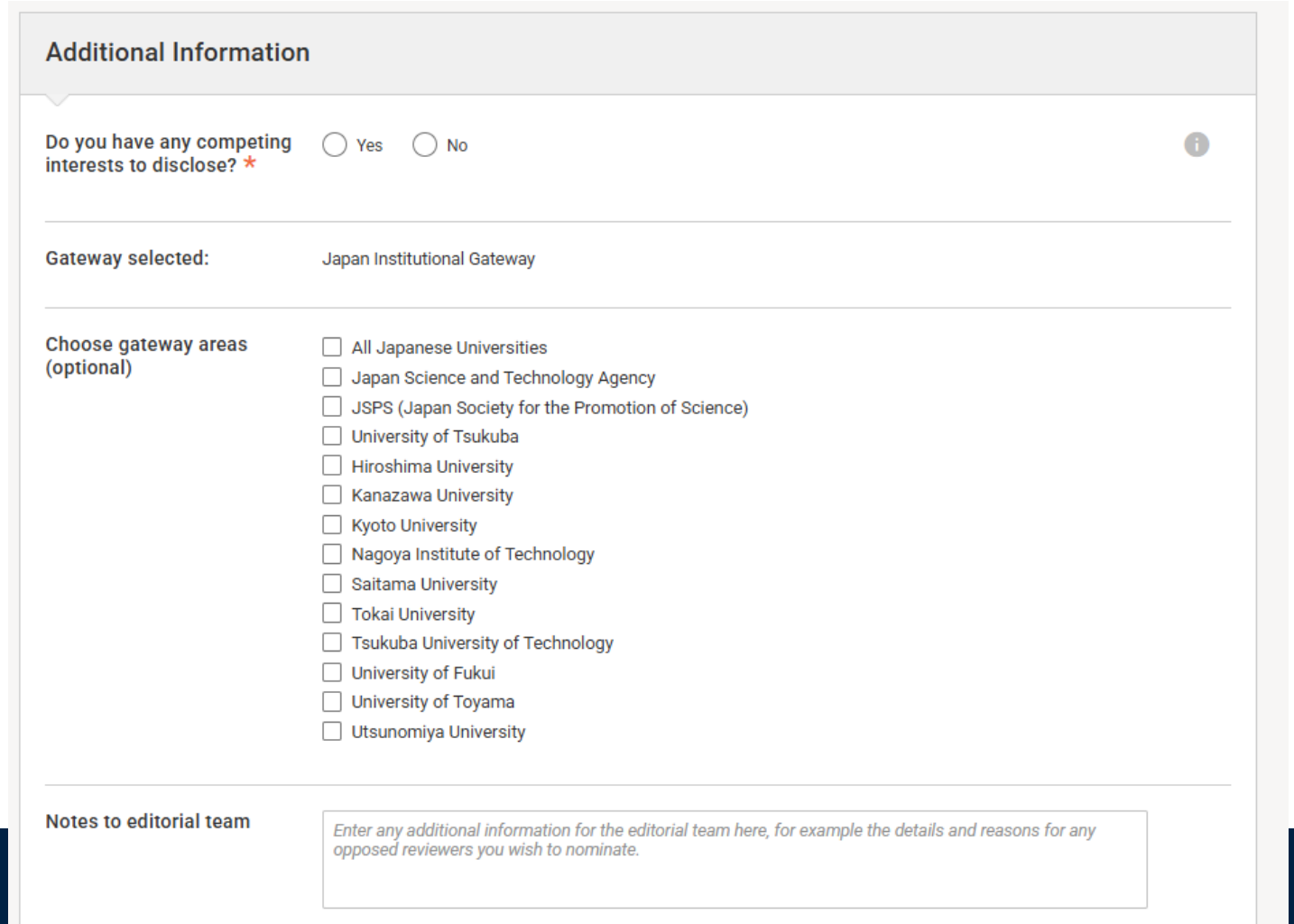

Papers approved for publication in F1000Research are subject to an article publication charge (APC). Please understand that the request for APC payment is generated once the paper is accepted, regardless of the peer review outcome.

Note: even if you are using a Kyoto University fund, you should still select "No" here and enter the information as described above.

Submission

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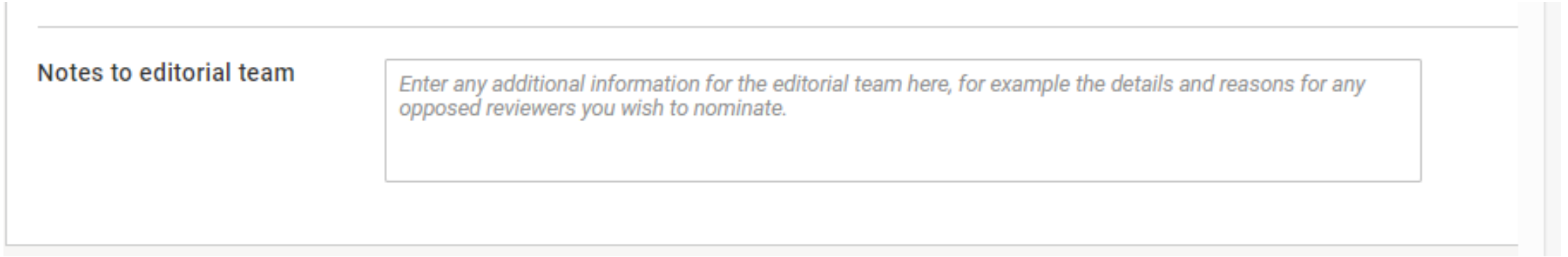
**Declare any Conflict of Interest (select Yes or No).**
If you select Yes, enter the details of the conflict in the declaration field.
Also confirm that the submission Gateway is set to "Japan Institutional Gateway," and check that "University name" is correctly selected (checked) under Gateway Area.
Note: the screenshot referenced is current as of November 2026.



Submission

**In the "Notes to editorial team" field, enter any comments or questions you would like to convey to the editorial team regarding your submission.**

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Submission

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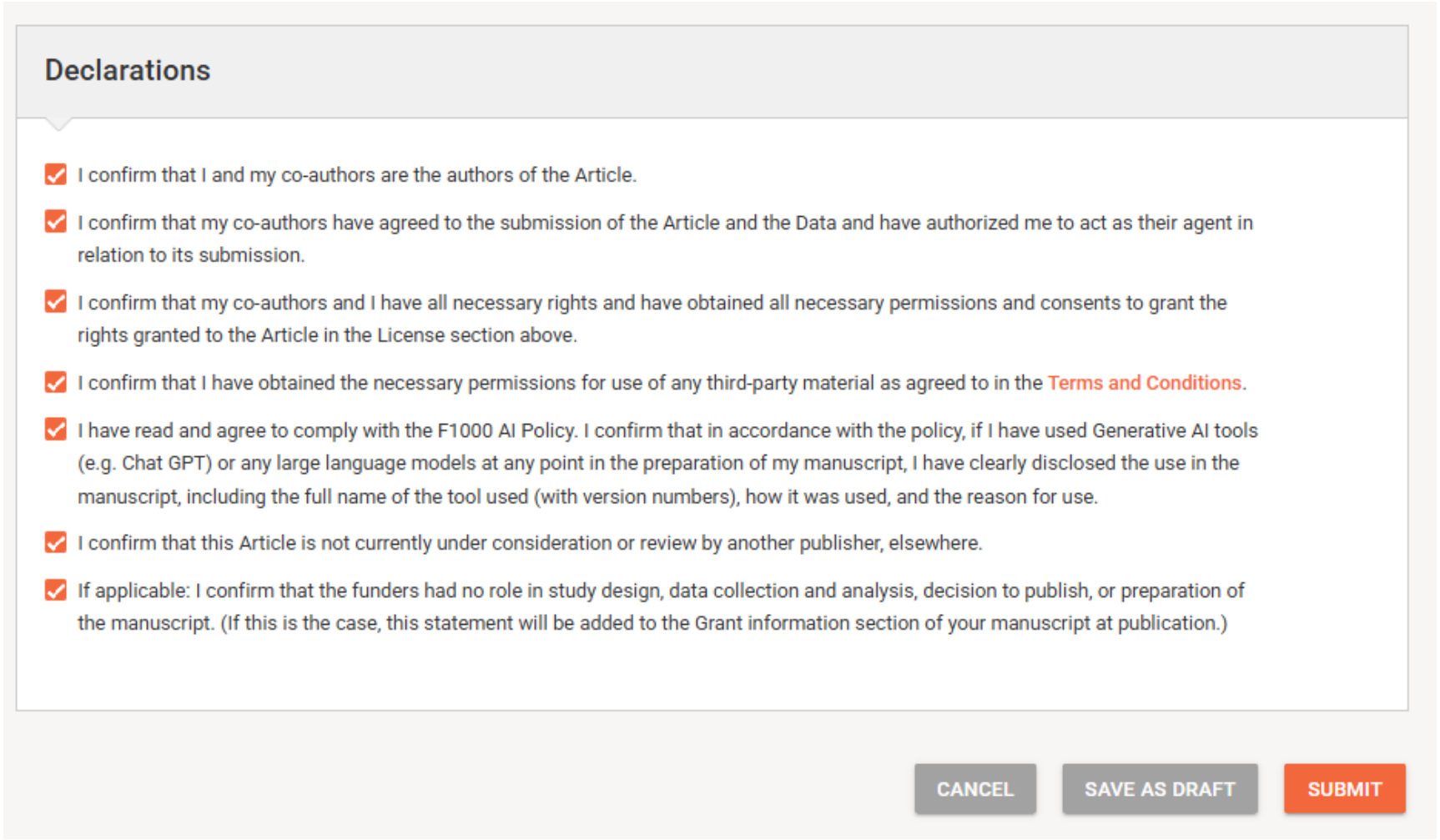
- [x] I accept the F1000 Research Ltd Terms and Conditions for publication
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# Submission

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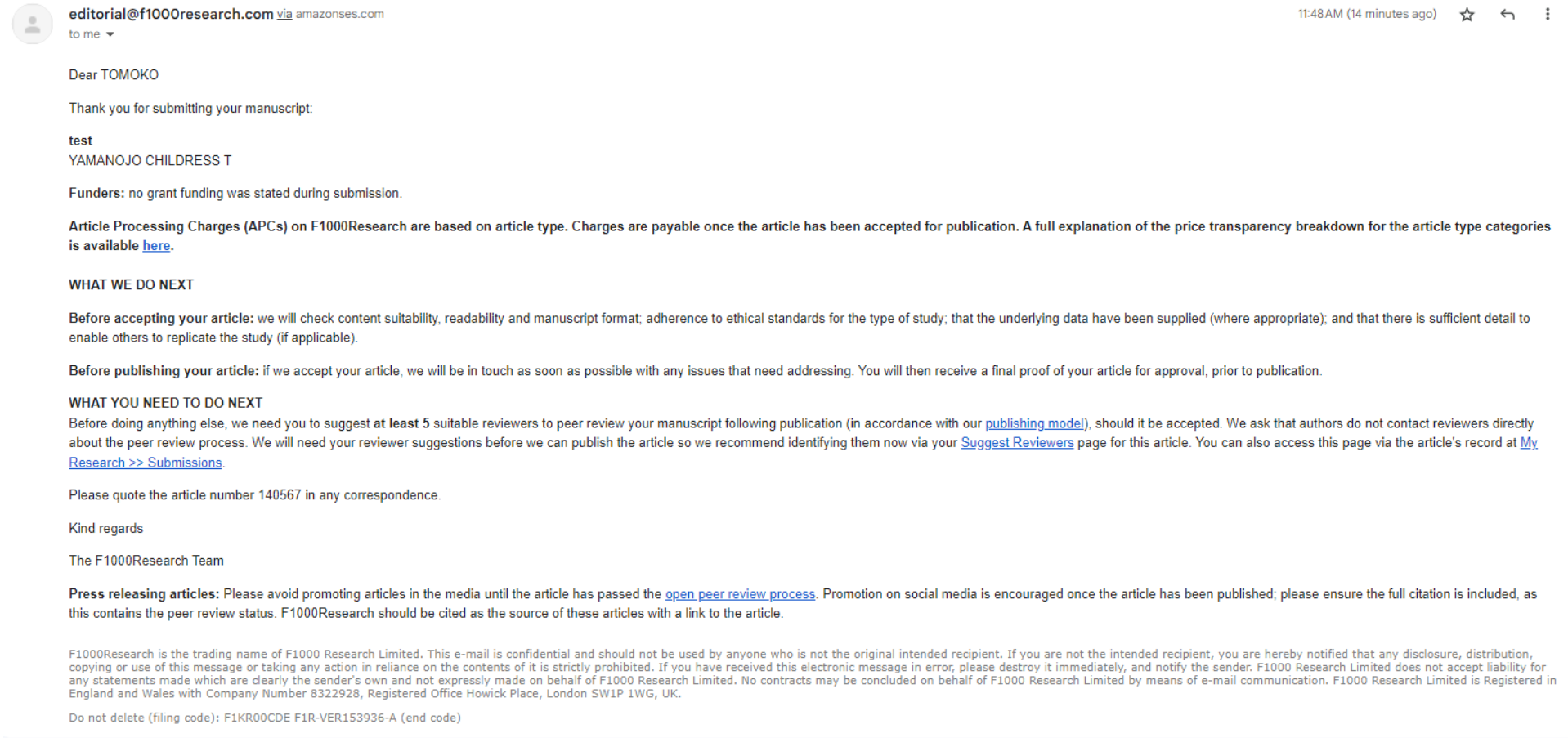
After reviewing each statement, check the box once you understand and agree with the content (if there are no issues), **then click SUBMIT to complete your submission**.



# Submission

Please check whether you have received a submission confirmation email from the system.

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**editorial@f1000research.com** via amazonses.com
to me

11:48 AM (14 minutes ago)

Dear TOMOKO

Thank you for submitting your manuscript:

**test**
YAMANOJO CHILDRESS T

**Funders:** no grant funding was stated during submission.

**Article Processing Charges (APCs) on F1000Research are based on article type. Charges are payable once the article has been accepted for publication. A full explanation of the price transparency breakdown for the article type categories is available here.**

**WHAT WE DO NEXT**

**Before accepting your article:** we will check content suitability, readability and manuscript format; adherence to ethical standards for the type of study; that the underlying data have been supplied (where appropriate); and that there is sufficient detail to enable others to replicate the study (if applicable).

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Submission

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- ❑ Title
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（Words number limitation）

- ❑ Keywords

## Declarations

- ❑ All consent and approvals obtained?
- ❑ Conflict of Interests
- ❑ Funding information
- ❑ Acknowledgements

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- ❑ Reference list bibliography
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- ❑ Table
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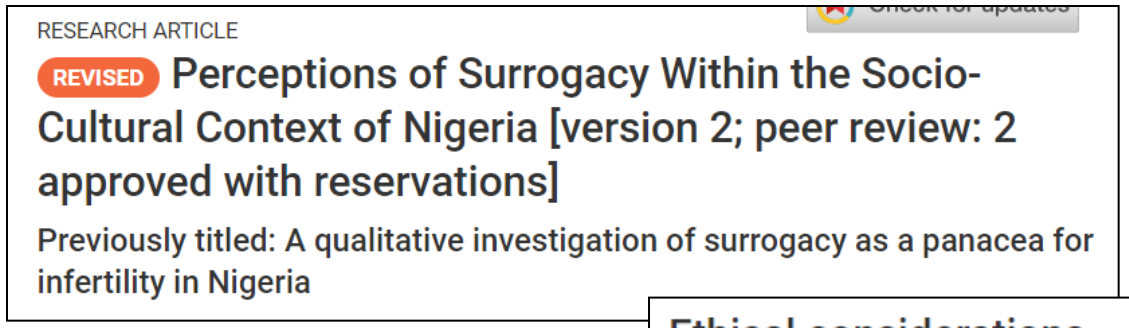
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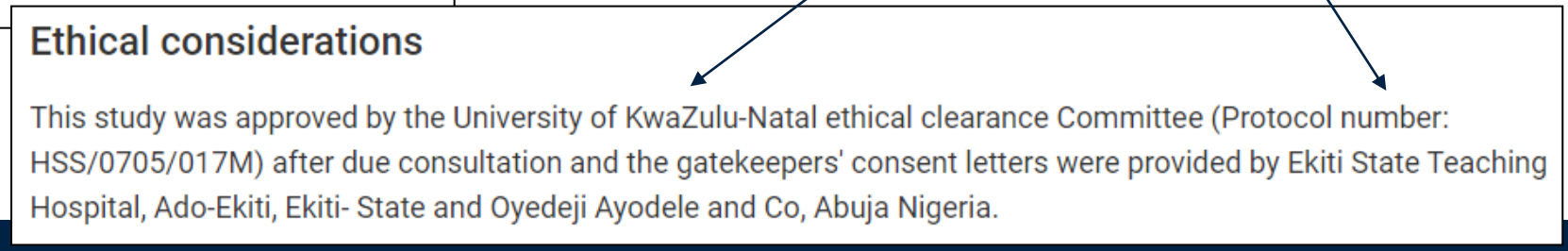
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RESEARCH ARTICLE

REVISED Perceptions of Surrogacy Within the Socio-Cultural Context of Nigeria [version 2; peer review: 2 approved with reservations]

Previously titled: A qualitative investigation of surrogacy as a panacea for infertility in Nigeria

A declaration stating that approval was granted by the institution, along with the approval number, etc., must be stated.


Ethical considerations

This study was approved by the University of KwaZulu-Natal ethical clearance Committee (Protocol number: HSS/0705/017M) after due consultation and the gatekeepers' consent letters were provided by Ekiti State Teaching Hospital, Ado-Ekiti, Ekiti- State and Oyedeji Ayodele and Co, Abuja Nigeria.

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Open Peer Review

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The paper is scientifically sound in its current form and only minor, if any, improvements are suggested

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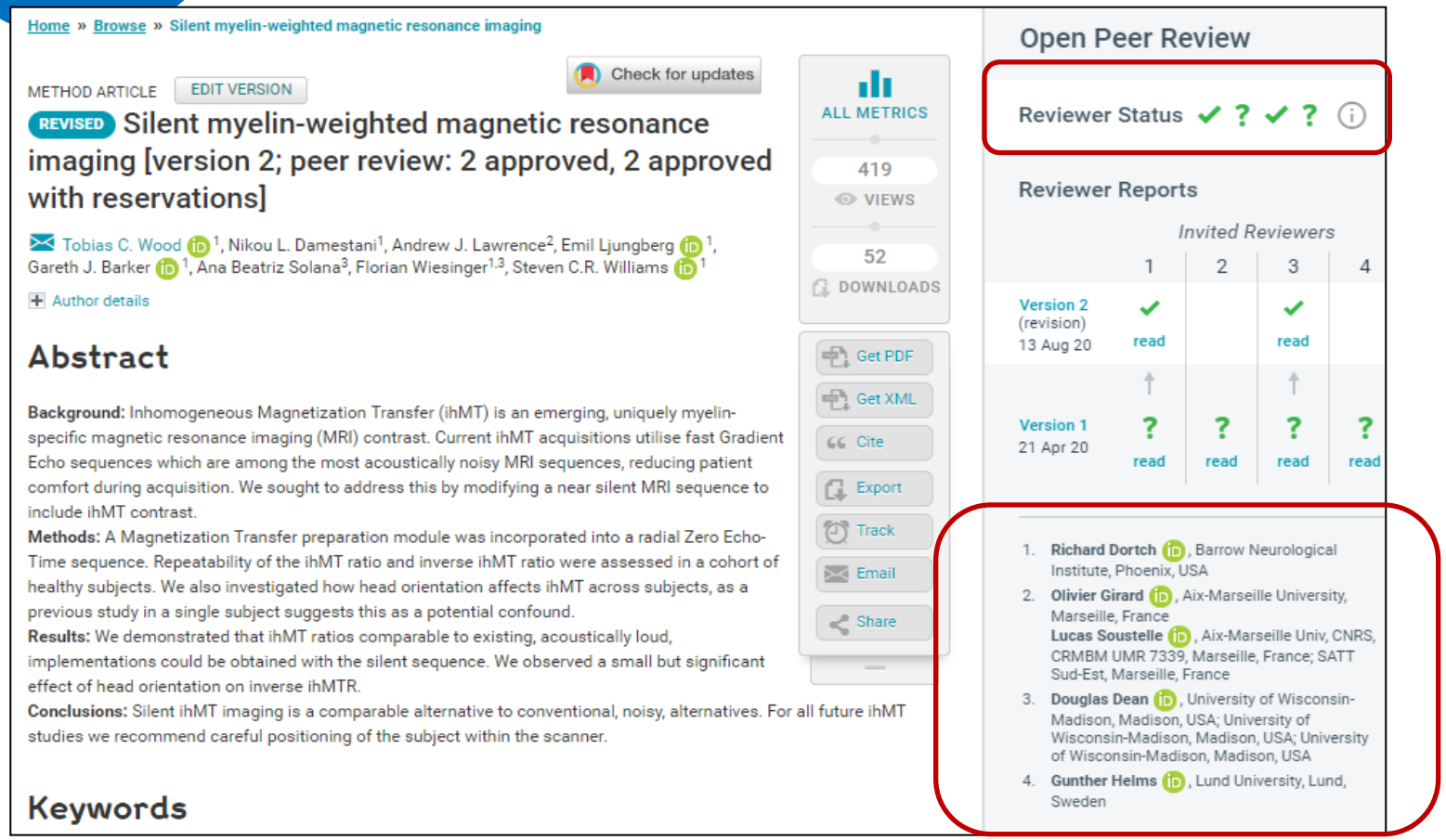
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METHOD ARTICLE EDIT VERSION

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REVISED **Silent myelin-weighted magnetic resonance imaging [version 2; peer review: 2 approved, 2 approved with reservations]**

Tobias C. Wood [1], Nikou L. Damestani[1], Andrew J. Lawrence[2], Emil Ljungberg [1], Gareth J. Barker [1], Ana Beatriz Solana[3], Florian Wiesinger[1,3], Steven C.R. Williams [1]

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## Abstract

**Background:** Inhomogeneous Magnetization Transfer (ihMT) is an emerging, uniquely myelin-specific magnetic resonance imaging (MRI) contrast. Current ihMT acquisitions utilise fast Gradient Echo sequences which are among the most acoustically noisy MRI sequences, reducing patient comfort during acquisition. We sought to address this by modifying a near silent MRI sequence to include ihMT contrast.
**Methods:** A Magnetization Transfer preparation module was incorporated into a radial Zero Echo-Time sequence. Repeatability of the ihMT ratio and inverse ihMT ratio were assessed in a cohort of healthy subjects. We also investigated how head orientation affects ihMT across subjects, as a previous study in a single subject suggests this as a potential confound.
**Results:** We demonstrated that ihMT ratios comparable to existing, acoustically loud, implementations could be obtained with the silent sequence. We observed a small but significant effect of head orientation on inverse ihMTR.
**Conclusions:** Silent ihMT imaging is a comparable alternative to conventional, noisy, alternatives. For all future ihMT studies we recommend careful positioning of the subject within the scanner.

## Keywords

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3. **Douglas Dean**, University of Wisconsin-Madison, Madison, USA; University of Wisconsin-Madison, Madison, USA; University of Wisconsin-Madison, Madison, USA
4. **Gunther Helms**, Lund University, Lund, Sweden

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Fundamental flaws in the paper seriously undermine the findings and conclusions

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**Impact on researchers' careers:** there are statistics showing that sharing open data can increase citations of published papers by up to 25% *(Colavizza et al., https://doi.org/10.1371/journal.pone.0230416)*



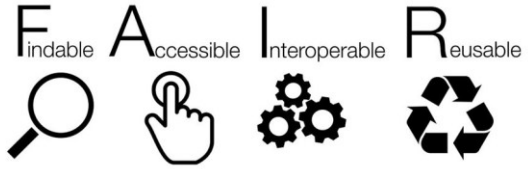



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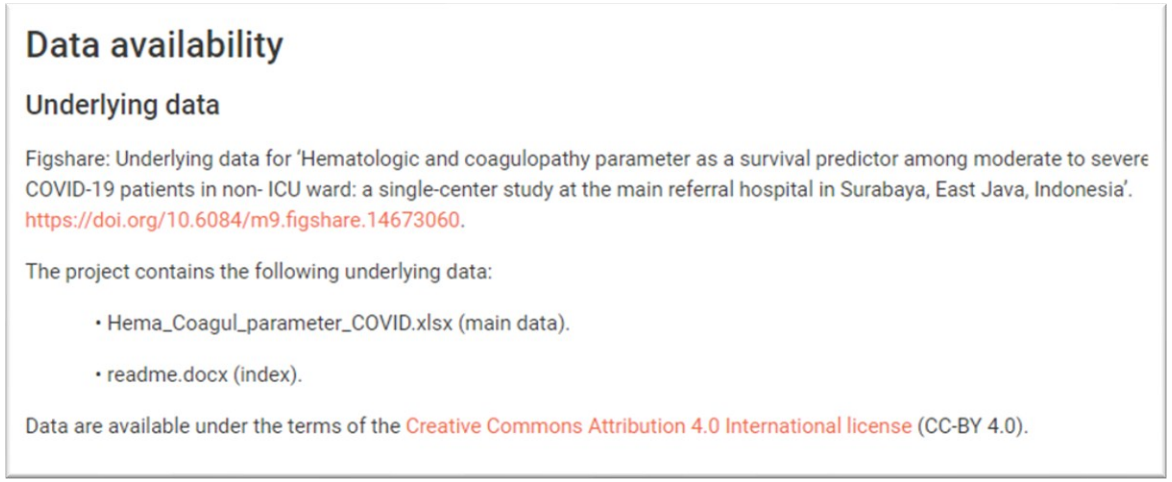
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## Data availability

### Underlying data

Figshare: Underlying data for 'Hematologic and coagulopathy parameter as a survival predictor among moderate to severe COVID-19 patients in non- ICU ward: a single-center study at the main referral hospital in Surabaya, East Java, Indonesia'. https://doi.org/10.6084/m9.figshare.14673060.

The project contains the following underlying data:

- Hema_Coagul_parameter_COVID.xlsx (main data).
- readme.docx (index).

Data are available under the terms of the Creative Commons Attribution 4.0 International license (CC-BY 4.0).

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## データ利用可能宣言

This should be stated before the Acknowledgements section, following the Discussion/Conclusions section.

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### Conclusion

In this review of breastfeeding assessment tools for resource poor settings and targeting the assessment of malnourished infants less than 6 months, we have identified many possible but few stand-out 'gold standard' options. This represents an important evidence gap and highlights an urgent need for future research. The many different tools that we did find arguably show that one tool alone is unlikely to be suitable or even desirable. Tools must strike the right balance between simplicity, feasibility of use and minimal training requirements without losing the depth of information required to help healthcare workers and the women they are working with address breastfeeding difficulties. Thus, different tools for different levels of the health care system are needed: simple, quick-to-use tools for initial triage and problem identification in the community; more sophisticated tools for use in secondary and tertiary care settings where initial attempts at support have failed. Supplementary items such as pictures of good latch, and materials to help mothers and health workers understand the nature of breastfeeding problems (e.g. 'take action cards' (Dongre *et al.*, 2010)), may be helpful. For any tool at any level, it is important that it leads to clear corrective actions. A "diagnosis" or "problem label" by itself is not always useful. Hence, future tools might give appropriate weight to problems, which can most readily be solved, or those which have the biggest short and long term impact. Research on breastfeeding assessment tools needs to consider such impacts – again, good test inter- and intra-observer validity is necessary but not alone sufficient to make a 'good' tool. It must help improve key outcomes like breastfeeding status and infant growth. Robustly designed studies in the contexts in which they will be used are essential.

### Data availability

#### Underlying data

All data underlying the results are available as part of the article and no additional source data are required.

#### Extended data

LSHTM Data Compass: Breastfeeding assessment tools for at-risk and malnourished infants aged under 6 months old: a systematic review, https://doi.org/10.17037/DATA.00001891 (Kerac *et al.*, 2020).

This project contains the following extended data:

- Tools excluded from the second stage of the literature search
- Full search strategy

#### Reporting guidelines

LSHTM Data Compass: PRISMA checklist for 'Breastfeeding assessment tools for at-risk and malnourished infants aged under 6 months old: a systematic review', https://doi.org/10.17037/DATA.00001891 (Kerac *et al.*, 2020).

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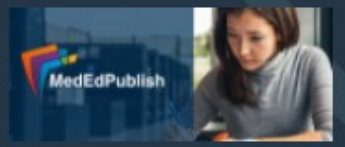
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